

Dear Candidate,

## **Pearson Edexcel Examinations – May/June 2021**

Thank you for choosing British Council for your school exams registration.

Please visit the Summer 2021 guidance and support page through, <https://qualifications.pearson.com/en/campaigns/pearson-covid-19/rest-of-world-covid-19-coronavirus-update.html> to understand the changes of the Summer 2021 series.

Please note that the changes outlined are correct at the time of publication and **apply to the May/June 2021 exam series only**. For students due to be examined in 2022, these changes do not apply.

Please use our online “Schools Registration System (SRS)” to submit your application. We acknowledge receipt of your registration once you complete the application process online. However, no legally binding agreement will be formed between you and us until we have sent you a registration confirmation stating this. We shall send you a registration confirmation once we have successfully received the relevant registration materials from you and processed your payment.

### **1.1 Registration procedure**

All candidates under age 18 will be subject to the Child Safe Collection Policy (a child is defined as any person who has not reached their 18th birthday).

- If a candidate has reached his or her 18th birthday by the time they register for the exam, then candidate can register on their own.
- If a candidate is a minor (has not reached 18th birthday by the registration date), then one of the parents/guardians should do the registration on behalf of the minor.

Before you proceed, we would strongly advise you to be familiarised yourself with the timetable and instructions on subject related matters by referring to the Edexcel Pearson link given below,

**IAL**

<https://qualifications.pearson.com/en/qualifications/edexcel-international-advanced-levels.html>

**International GCSE**

<https://qualifications.pearson.com/en/qualifications/edexcel-international-gcses.html>

**British Council will not be responsible for any errors made in your application due to your failing to follow the subject specific instructions and guidelines.**

## 1.2 Registration links

Registration link for private candidates: <https://schoolexams.britishcouncil.org>

Please complete your registration following the “Easy Step Guide” which can be accessed via

<https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel>

**Registration link for School Candidates:** You will be given a unique registration link for each school. Please contact your school Exams Officer / Coordinator to obtain your link along with the customised Easy Step Guide.

## 2.1 Application submission Process

### ▪ Private candidates:

- You need to email copies of the previous results sheets if you are applying for cash-in/s. Our email address is [info.lk@britishcouncil.org](mailto:info.lk@britishcouncil.org).
- Please mention “Pearson Edexcel May/June 2021” and your name, registration reference number generated by SRS (School Registration System) and Colombo or Kandy in the subject line.

## 2.2 Registration deadlines

Qualification – Type of Entry	Start	End
IAL & IGCSE Normal Registration Period	03 February 2021	16 March 2021
IAL & IGCSE Late Registration Period	17 March 2021	20 April 2021

## 2.3 Cash-in and late Cash-in fees

Cash-in requests submitted along with supporting units during the registration period will not incur an additional fee.

Please refer to the British Council website <https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel> for more details on late cash-in fees.

### 3.1 Payment methods

All fees are payable in **Sri Lankan Rupees**.

- **Private candidates:** Please note that you need to pay the relevant amount in **LKR** on or before the above mentioned deadlines to confirm your registration.

Payments needs to be made **online** by **Visa/ Master card** during your online registration process.

In the instance your online payment fails, please send an email to [LK-bankdeposits@britishcouncil.lk](mailto:LK-bankdeposits@britishcouncil.lk) for advice on an alternate payment method. Please include the candidate details.

Please also note that late applications **will not be accepted for subjects that include coursework, practical or speaking test components**.

### 3.2 Refunds

We strongly advise you to read the refund policy at <https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel> before completing your registration.

	Stage 1 Deadline	Stage 2 Deadline (Medical Refunds)
<b>Pearson Edexcel IAL &amp; IGCSE</b>	16 April 2021	Within five working days after the first missed test date <i>(Please refer to the British Council Website for the British Council approved refund policy)</i>

## 5. Access Arrangements

Access Arrangements are pre-examination adjustments for candidates based on evidence of need and normal way of working.

This allows candidates with special educational needs, disabilities, or temporary injuries to access the assessment without changing the demands of the assessment. For example, readers, scribes, and modified question papers. Access arrangement requests pertaining to the May/June 2021 exam series should be submitted on or before **16 February 2021** to be considered for approvals. You can download the application form and more information from our website at <https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel>.

Please note that access arrangement applications to be submitted to the British Council Customer Service Counters

separately at the time of handing over your application form. If you have prior approval on Access Arrangements, please submit the same documents at the time of you handing over the application.

## 6. Contact Information

	Colombo	Kandy
Contact Number	(0)70 7521 521	
Email Address	Info.lk@britishcouncil.org	
Web	www.britishcouncil.lk	