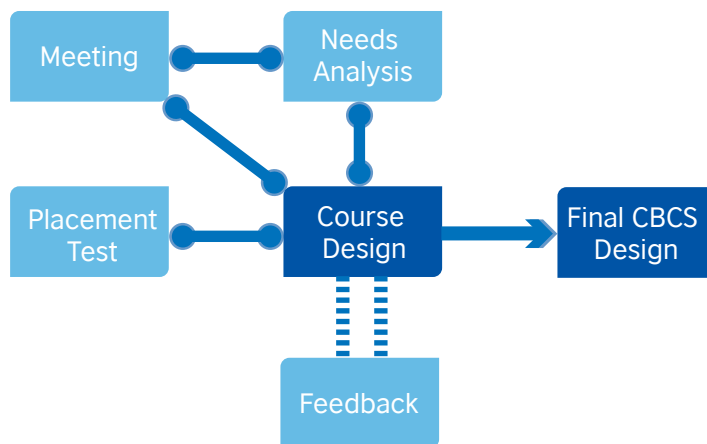


CUSTOMISED BUSINESS COMMUNICATION SKILLS

What is the CBCS?

- The CBCS is a fully customised training solution that provides course participants with the job specific language and business skills they need to work and communicate more effectively in English.
- Using cutting edge teaching methodology, the British Council works together with the client to combine a language level specific course with tailored soft skills training to produce a unique programme that fits the client's needs.

CBCS DESIGN



For more information on the **CBCS** please contact:

The Professional Training Centre

www.britishcouncil.lk/english/courses-training

Tel: +94 11 4521521

- Presentation Skills I
- Presentation Skills II
- Presentation Skills III
- Presentation Skills IV

- Meeting Skills I
- Meeting Skills II
- Meeting Skills III

- Negotiation Skills I
- Negotiation Skills II
- Negotiation Skills III

- Networking Skills I
- Networking Skills II

- Listening Skills I
- Listening Skills II

- Reading Skills I
- Reading Skills II

- Flexi-slot I
- Flexi-slot II

- Pronunciation I
- Pronunciation II
- Pronunciation III

- Speaking Skills I
- Speaking Skills II
- Speaking Skills III
- Speaking Skills IV

- Telephone skills I
- Telephone skills II
- Telephone skills III

- Plain English I
- Plain English II
- Plain English III

Core modules

Social English I

Grammar for Business I

Grammar for Business II

Grammar for Business III

Grammar for Business IV

- Proposal Writing I
- Proposal Writing II

- Report Writing I
- Report Writing II
- Report Writing III
- Report Writing IV

- Email Writing I
- Email Writing II
- Email Writing III
- Email Writing IV

Customise your CBCS by choosing the modules your employees need most to improve their performance.

Each block is 2 hours of training. Circle the number of hours you want your staff members to study. We can add more areas to meet your requirements.