

This document is for Private Candidates only

Easy Step Guide for candidates who are migrating from **Minor to Adult**

Important: Please complete the exam registration on Google Chrome

1- If you are 18 years old, an information notice will appear in your parent's account requiring them to migrate your account from minor to adult. Click on **"My Profile"**.

BRITISH COUNCIL	Schools Sri Lanka
Change country/territo	bry
	Welcome to the British Council school exams registration site
	To get started please select your country/territory from the list below Notice The British Council takes no responsibility for what subjects/papers candidates register for. Candidates are held responsible for the subjects/pages they choose to register for.
	Q Sri Lanka

2- Choose the minor candidate from the drop-down list;

My profile

	Candidate		
	QI		\$
	BtoC Test		
	dssdds sddsds		
	Title:	Mr	
	First Name:	dssdds	
www.t	Last Name:	sddsds	



3- Click on "Migrate" button.

My profile

Q dssdds sddsds		\$
(
	Migrate Account	

4- The system will prompt you to enter the personal email address of the candidate.

Create Account	<u>Hide</u>
Create a account for a user who was a minor and now is a	n adult.
Email	
Confirm email	
Confirm Cancel	

5- The system will confirm that migration process has started.

My profile

c	Candidate			
	Q BtoC Test	÷		
1	Title:	-		
F	First Name:	BtoC		
l	Last Name:	Test		
E	Email:	BtoCTest.oscar2@britishcouncil.org		Migration started
ſ	Date of Birth:	12/09/1970	~	Minor to adult migration started successfully.



Note: Please don't use an email that has been already used earlier in the school/ candidate's Registration System.

6- The adult candidate now will receive an email to activate his/her new account, click on "This link"



7- The candidate will be directed to create a new password for the new account, then click "Activate"

Account activation

Show Password
Show Password

8- The account is activated, click on "Log In" to access your account;

Account activation Success Your account has been activated. Please, Log.In to the system.



9- Once the candidate(s) logs-in, they will be able to create their own registration and view their previous registrations.

ou have 1 unpaid registrations eference number: A2PK-G000000003159556		
Date:	30/06/2022	
Registration action:	Awaiting Payment	
Payment method:	Other	
Reference:		
Amount:	18676.00 PKR	
This fee 18676 PKR is additional/late fees will b	valid up to and including 04/08/2022 after which be charged.	

10-Once the candidate account is activated, the parent account will receive an email informed about the successful activation and will not be able to create any further registration.

