

British Council Partner Schools

Information and Key Dates October/ November 2025 (Pearson Edexcel)



1.Registration Deadlines

Registration Period	Start Date	End Date
IAL Normal Registration Period	05 August 2025	22 August 2025
IAL Late-Stage 1 Registration Period	23 August 2025	18 September 2025
IAL Late-Stage 2 Registration Period	19 September 2025	25 September 2025
IGCSE Normal Registration Period	12 August 2025	05 September 2025
IGCSE Late-Stage 1 Registration Period	06 September 2025	02 October 2025
IGCSE Late-Stage 2 Registration Period	03 October 2025	15 October 2025

Note:

- Entries submitted after the Normal registration period will be subjected to a late penalty. Refer to the **Exam fee list document** for more information.
- Late registrations are not possible for subjects that include coursework, practical or speaking test components.
- Registrations for subjects with a speaking component are subject to the availability of an examiner. Therefore, it is mandatory that the candidate checks with us before registering for such subjects.
- School candidates will need to comply with the registration and payment deadlines set by their school.
- Some subjects will be provided upon request, and requests can be submitted through info.lk@britishcouncil.org

2.Registration Links

- Registration Link for Private Candidates:
<https://schoolexams.britishcouncil.org>

Important – If you have taken Edexcel exams through school previously and registering as a private candidate for October/November 2025, please use a new email address for the exam registration.

- School Candidates – Contact your school.

3.Identification Documents

- Valid Passport
(Check “Alterations & Observations Page” for any comments making the passport invalid.)
- Valid National Identity Card
(If you have received the government-issued ID confirmation in place of your plastic NIC, you may use it to register.)
- Valid Postal ID (Age below 16)

Note:

- Candidates will be permitted to take an exam only if they have a valid identification document.
- Only the above ID documents will be accepted for registrations.

4.Registration Process

4.1 Creating an online registration account.

- Candidates born after 01 October 2007 (**Minor candidates**) - parents/guardians should complete the registration on behalf of the candidate. Click [here](#) for the Easy Step Guide.
- Candidates born on or before 01 October 2007 can register on their own. Click [here](#) for the Easy Step Guide.
- If a candidate needs to change their account from a minor to an adult candidate account, please follow the steps given [here](#).

4.2 Selecting the correct Subject, Unit and Cash in codes.

Please refer to the Subject Availability document (Available [here](#)) to ensure the correct codes are used in your registration. British Council will not be responsible for any errors made in your registration.

Refer to Section 7 for more information on Cash-ins.

4.3 Correct Candidate Information

Please ensure that your candidate information such as your name, date of birth and contact details are checked prior to completing your registration.

You are recommended to use your name as included in your Identification document, however, may need to abbreviate any names longer than the character limits given below:

1. First Name/s: Maximum 20 characters, including spaces.
2. Last Name/s: Maximum 30 characters, including spaces.

If you need to amend any personal data after your registration is complete, please refer to Section 9 for more information.

5. Exam Fees and Payment Methods

The Exam Fee list can be accessed on our website.

All fees are payable in **Sri Lankan Rupees (LKR)**.

- **Private Candidates:** Payments need to be made online by **Visa / Master Card (Credit/Debit)** during your online registration process.

Offline Payment link: <https://forms.office.com/e/30BiEC7hRN>

- **School Candidates:** Check with the respective school for deadline/payment methods.

If you fail to submit your registration before the above deadlines set by the British Council, you will be subjected to a **Late Entry Fee**.

Note: British Council will not take the responsibility for any payments made prior to the completion of the registration process.

6. Access Arrangement

Access Arrangements are pre-examination adjustments which allow candidates with special educational needs, disabilities, or temporary injuries to access the assessment without changing the demands of the assessment.

E.g., Readers, Scribes and Modified Question Papers.

Request Type	Submission Deadline: IAL	Submission Deadline: IGCSE
Access Arrangement Request Form: Click here	07 September 2025	07 September 2025
Modified Paper Request Form: Click here	22 August 2025	02 October 2025

Refer the Easy Step Guide for Access Arrangements via our webpage before completing the Access Arrangement form.

Web Page - Click Here

7. Cash-in and Late Cash-in fees

7.1 Cash-in

- Candidates, who are completing all the relevant units in **October/November 2025** under a specific subject/award, may apply for Cash-in during Normal Registration Period.
- You are requested to ensure “Correct Cash-in Codes & relevant unit codes” are selected.
- If you have done IAL/IGCSE before, please use the same UCI (Unique Candidate Identifier) Number.
- No additional fee charged for Cash-ins during Normal Registration Period.
- If you fail to add relevant Cash-In codes at the time of initial registration, you may do so during normal registration period by adding them separately on the registration portal and filling the online form via <https://forms.office.com/e/dT3mn9jKbt>
 - Note: Failure to follow above steps would result in subsequently added cash-in codes not getting captured
- British Council will process all added Cash-in requests by **22 August 2025 (IAL) 05 September 2025 (IGCSE)**. However, non-eligible cash-in requests will not be accepted by the Exam Board.

7.2 Late Cash-in

- Candidates, who are completing all the relevant units in **October/November 2025** under a specific subject/award but fail to add relevant cash-in codes during Normal Registration Period, will be subjected to an admin fee of **Rs 7800** per cash-in.
- Late Cash-in fee is non-refundable.

7.3 Cash-in Ineligibility

Candidates will be ineligible for cash-ins based on the below reasons.

- Using several different UCI Numbers – We advise candidates to use the same UCI number throughout their entire IAL exam series.
- Discrepancies of the names across the exam series including the order of the names (even if it is the same UCI, unless the names are aligned, candidates will not receive overall grades)
- Using the wrong cash-in codes.
- Not taking the required number of units.

Please go through the subject availability list for IAL at -

<https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel> to check on the cash-in codes you need to choose.

8. Adding UCI numbers

Log in to the online registration portal using your previous credentials if you would want to use the same UCI (Unique Candidate Identifier) number from a previous series for the October/November 2025 registration.

If you use a different login, an error message stating that you are already registered will appear and prevent you from entering the previous UCI number.

In such cases, please register without the UCI number and complete the UCI Merge form by visiting <https://forms.office.com/e/5YdPY2ahTA> on or before the respective registration deadlines.

Note: Failing to send the details on time could result in receiving a new UCI number

9. Personal Data Amendment

Submit data changes (Name, Date of Birth or contact details) as per the following methods.

- Submit via <https://forms.office.com/e/tVUC0WCkAd>
- Submission Deadlines:
 - IAL – **22 August 2025**
 - IGCSE – **05 September 2025**

10. Statement of Entry & Venue Information

Statement of Entry (SOE) and Venue Information will be emailed to your registered email by the following dates.

- **IAL - 25 September 2025**
- **IGCSE – 15 October 2025**

If you do not receive them by the given date, please contact British Council.

11. Refund Timelines

	Stage 1 Deadline	Stage 2 Deadline (Medical Refunds)
IAL	22 August 2025	Submission period: 08 October 2025 to 05 November 2025
IGCSE	05 September 2025	Submission period: 27 October 2025 to 25 November 2025

How to apply – Please follow the steps found on our School Exams Refund Policy available at <https://bit.ly/schoolexamrefundpolicy>

12. Results

Candidates will receive the Statement of Results (ESOR) to the registered email address by **22 January 2026**.

Candidates can view their results using **ResultsPlus Direct** online service.

- **New users** – You will receive an email along with the login details to your registered email address minimum 14 working days before the results release date/time.
- **Existing users** - If your email address is already registered with **ResultsPlus Direct**, you may use the previous credentials (Username & Password). You may opt for “Forget Password” and reset the account should there be any issue accessing it.

13. Contact us

Please contact the British Council through our customer services team via

Facing a problem? Ask your question by scanning the QR code.

You can also connect with us for any questions on,



www.facebook.com/BritishCouncilSriLanka



www.instagram.com/britishcouncilsrilanka

We can also be contacted on other channels www.britishcouncil.lk/about/contact



British Council Partner Schools

Information and Key Dates October/ November 2025 (Pearson Edexcel) - සිංහල



1.Registration Deadlines

Registration Period	Start Date	End Date
IAL - සාමාන්‍ය විභාග ලියාපදිංචි කාලය	05 අගෝස්තු 2025	22 අගෝස්තු 2025
IAL - ප්‍රමාද ලියාපදිංචි අදියර 1	23 අගෝස්තු 2025	18 සැප්තැම්බර් 2025
IAL - ප්‍රමාද ලියාපදිංචි අදියර 2	19 සැප්තැම්බර් 2025	25 සැප්තැම්බර් 2025
IGCSE - සාමාන්‍ය විභාග ලියාපදිංචි කාලය	12 අගෝස්තු 2025	05 සැප්තැම්බර් 2025
IGCSE - ප්‍රමාද ලියාපදිංචි අදියර 1	06 සැප්තැම්බර් 2025	02 ඔක්තෝබර් 2025
IGCSE - ප්‍රමාද ලියාපදිංචි අදියර 2	03 ඔක්තෝබර් 2025	15 ඔක්තෝබර් 2025

Note:

- සාමාන්‍ය ලියාපදිංචි කාලයෙන් පසුව ඉදිරිපත් කරන ලද ප්‍රවේශයන් ප්‍රමාද ගාස්තුවකට යටත් කරනු ලැබේ. වැඩි විස්තර සඳහා විභාග ගාස්තු ලැයිස්තු ලේඛනය බලන්න.
- ප්‍රායෝගික හෝ කථන පරීක්ෂණ ඇතුළත් විෂයයන් සඳහා ප්‍රමාද ලියාපදිංචි කිරීම් කළ නොහැක.
- කථන සංරචක ඇතුළත් සමහර විෂයයන් සඳහා ලියාපදිංචි වීමට පෙර අප සමඟ පරීක්ෂා කිරීම අනිවාර්ය වේ.
- පාසල් අයදුම්කරුවන් තම පාසල විසින් නියම කර ඇති ලියාපදිංචි සහ ගෙවීම් කාලසීමාවන්ට අනුකූල විය යුතුය.
- සමහර විෂයයන් ඉල්ලීම මත සපයනු ලබන අතර, info.lk@britishcouncil.org හරහා ඉල්ලීම් ඉදිරිපත් කළ හැක.

2.ලියාපදිංචි සබැඳි (Registration Links)

- පුද්ගලික අපේක්ෂකයින් සඳහා ලියාපදිංචි සබැඳිය (Link):

<https://schoolexams.britishcouncil.org>

වැදගත් - ඔබ මීට පෙර පාසල හරහා Edexcel විභාග ලබාගෙන පුද්ගලික අපේක්ෂකයෙකු ලෙස ලියාපදිංචි වී ඇත්නම්, කරුණාකර විභාග ලියාපදිංචිය සඳහා නව විද්‍යුත් තැපැල් ලිපිනයක් භාවිතා කරන්න.

- පාසල් අපේක්ෂකයින් - වැඩි විස්තර සඳහා ඔබේ පාසල් විභාග නිලධාරියා අමතන්න

3.හඳුනාගැනීමේ ලේඛන (Identification Documents)

- වලංගු විදේශ ගමන් බලපත්‍රය
(Check “Alterations & Observations Page” for any comments making the passport invalid.)
- වලංගු ජාතික හැඳුනුම්පත
(ඔබේ ජාතික හැඳුනුම්පත වෙනුවට රජය විසින් නිකුත් කරන ලද හැඳුනුම්පත ඔබට ලැබී ඇත්නම්, ඔබට ලියාපදිංචි වීමට එය භාවිතා කළ හැක.)
- වලංගු තැපැල් හැඳුනුම්පත (වයස අවුරුදු 16 ට අඩු)

සටහන:

- අයදුම්කරුවන්ට වලංගු හැඳුනුම් ලේඛනයක් ඇත්නම් පමණක් විභාගයකට පෙනී සිටීමට අවසර ලැබේ.
- විභාග ලියාපදිංචිය සඳහා ඉහත හැඳුනුම්පත් ලේඛන පමණක් පිළිගනු ලැබේ.

4. ලියාපදිංචි ක්‍රියාවලිය

4.1 මාර්ගගත (Online) ලියාපදිංචි ගිණුමක් සෑදීම

- 2007 මැයි 1න් පසු උපත ලැබූ අපේක්ෂකයින් (*Minor Candidates*) – මව්පියන්/අනුගාමිකයින් අපේක්ෂකයා වෙනුවෙන් ලියාපදිංචි කිරීම කළ යුතුය.
(වැඩි විස්තර සඳහා කරුණාකර අවුරුදු 18 ට අඩු අපේක්ෂක ලියාපදිංචි ලේඛනයේ පහසු පියවර මාර්ගෝපදේශය (*Easy Step Guide – Below 18*) බලන්න)
- 2007 මැයි 1 හෝ ඒ දිනයට පෙර උපත ලැබූ අපේක්ෂකයින් තමන්ම ලියාපදිංචි විය හැක.
(වැඩි විස්තර සඳහා කරුණාකර අවුරුදු 18 ට වැඩි අපේක්ෂක ලියාපදිංචි ලේඛනයේ පහසු පියවර මාර්ගෝපදේශය (*Easy Step Guide – Above 18*) බලන්න.)
- . අපේක්ෂකයෙකුගේ ගිණුම Minor (Below 18) ගිණුමකින් වැඩිහිටි (Above 18) ගිණුමකට වෙනස් කිරීමට අවශ්‍යනම්, මෙතන දක්වා ඇති පියවර අනුගමනය කරන්න.

4.2 නිවැරදි විෂය, ඒකක සහ Cash-in කේත තෝරාගැනීම

ලියාපදිංචිය සඳහා නිවැරදි කේත භාවිතා කර ඇති බව තහවුරු කිරීම සඳහා විෂය ලේඛනය බලන්න. ලියාපදිංචි දෝෂ සඳහා British Council වගකීමක් නොගනී.

Cash-in පිළිබඳ වැඩි විස්තර සඳහා අංශ 7 බලන්න.

4.3 නිවැරදි අපේක්ෂක තොරතුරු

ලියාපදිංචි ක්‍රියාවලිය අවසන් කිරීමට පෙර, ඔබේ නම, උපන් දිනය, සහ සම්බන්ධතා විස්තර නිවැරදි බවට පරීක්ෂා කරන්න.

ඔබේ හැඳුනුම්පත් ලේඛනයේ ඇතුළත් නම භාවිතා කරන ලෙස පරිකල්පනය කෙරේ, එසේම පහත සීමාවන්ට ගැළපෙන පරිදි දිගු නම් කෙටුම්පත් කළ හැක:

1. මුල් නම : හිස් තැන් ඇතුළුව, අක්ෂර 20ක්
2. අවසන් නම: හිස් තැන් ඇතුළුව, අක්ෂර 30ක්

ලියාපදිංචිය සම්පූර්ණ කළ පසුව පුද්ගලික දත්ත වෙනස් කළ යුතු නම්, වැඩි විස්තර සඳහා 9 කොටස බලන්න.

5. විභාග ගාස්තු සහ ගෙවීම් ක්‍රම

විභාග ගාස්තු ලැයිස්තුව අපේ වෙබ් අඩවියේ ලබාගත හැක.

සියලු ගාස්තු ශ්‍රී ලංකා රුපියල් (LKR) වලින් ගෙවිය යුතුය.

- පෞද්ගලික අපේක්ෂකයින්: ගෙවීම් Visa / Master Card (Credit/Debit) මගින්, මාර්ගගත ලියාපදිංචි (Online) සිදුකළ යුතුය

Offline ගෙවීම් සබැඳිය : <https://forms.office.com/e/30BiEC7hRN>

- පාසල් අපේක්ෂකයින්: ගෙවීම් ක්‍රම සොයා බැලීම සඳහා සම්බන්ධ පාසල අමතන්න.

British Council විසින් නියම කළ ඉහත අවසාන දිනයට පෙර ලියාපදිංචි කිරීම සම්පූර්ණ කළේ නැත්නම්, ඔබ ප්රමාද ඇතුළුවීමේ ගාස්තුව සඳහා යටත් විය හැක.

ලියාපදිංචි ක්‍රියාවලිය සම්පූර්ණ කිරීමට පෙර සිදුකළ ගෙවීම් සඳහා British Council වගකීමක් නොගනී.

6. විශේෂ අධ්‍යාපන අවශ්‍යතා (Access Arrangement)

විශේෂ අධ්‍යාපන අවශ්‍යතා, ආබාධ, හෝ තාවකාලික තුවාල ඇති අපේක්ෂකයින්ට, ඇගයීම් මට්ටම වෙනස් නොකොට, විභාගයට ප්‍රවේශ වීමට ඉඩ ලබා දෙන පෙර-විභාග සැකසීම් වේ.

E.g., Readers, Scribes and Modified Question Papers. (කියවන්නන්, ලේඛකයින්, සහ වෙනස් කළ ප්‍රශ්න පත්‍රය.)

Request Type	Submission Deadline: IAL	Submission Deadline: IGCSE
Access Arrangement Request Form: Click here	07 September 2025	07 September 2025
Modified Paper Request Form: Click here	22 August 2025	02 October 2025

ලියාපදිංචි කිරීමේ පෙර, අපේ වෙබ් පිටුවේ ජරවේශ සූකිරණ Easy Step Guide බලන්න.

Web Page - [Click Here](#)

7. Cash-in සහ Late Cash-in fees

7.1 Cash-in

- Oct/Nov 2025 විභාග අවධියේදී, විශේෂ විෂයයක්/පිටපතක් යටතේ සියලුම අදාළ ඒකක සම්පූර්ණ කරන අපේක්ෂකයින්ට Normal Registration Period කාලය තුළ Cash-in සඳහා ඉල්ලුම් කළ හැක.
- නිවැරදි Cash-in කේත සහ අදාළ ඒකක කේත තෝරාගැනීම තහවුරු කරන ලෙස ඔබගෙන් ඉල්ලුම් කර ඇත.
- පෙර IAL/IGCSE විභාග සඳහා පෙනී සිටි නම්, එම UCI (Unique Candidate Identifier) අංකයම භාවිතා කරන්න.
- Normal Registration Period කාලය තුළ Cash-in සඳහා කිසිදු අමතර ගාස්තුවක් අය නොකෙරේ.
- මුල් ලියාපදිංචි අවස්ථාවේදී අදාළ Cash-in කේත එක් කිරීමට අසමත් වූ විට, ඔබට එය Normal Registration Period තුළ ලියාපදිංචි මාර්ගගත පර්යන්තය ([Form : Adding Cash-Ins to existing registrations](#)) හරහා වෙන්වම එක් කර කළ හැක.
- සටහන: ඉහත පියවර අනුගමනය නොකිරීමෙන් පසු එක් කළ Cash-in කේත ගත නොවනු ඇත.

- 2025.09.05 (IGCSE)& 2025.08.22 (IAL) වන විට සියලුම Cash-in ඉල්ලීම් සකසනු ඇත.
- නමුත්, විභාග මණ්ඩලය මගින් අනුමත නොවූ Cash-in ඉල්ලීම් පිළිගනු නොලැබේ.

7.2 Late Cash-in

- අයදුම්කරුවන්, Oct/Nov 2025 මාසයේදී නිශ්චිත විෂයක්ට අදාළ සියලු ඒකක සම්පූර්ණ කරන නමුත් සාමාන්‍ය ලියාපදිංචි කාල සීමාව තුළ අදාළ Cash-in එකතු කිරීමට අසමත් වූ විට, Cash-in එකක් සඳහා රුපියල් 7800 ක පරිපාලක ගාස්තුවකට යටත් වේ.
- ප්‍රමාද මුදල් ගෙවීමේ ගාස්තුව ආපසු ගෙවිය නොහැක.

7.3 Cash-in නොසුදුසුකම් (Ineligibility)

අපේක්ෂකයින් පහත සඳහන් හේතු මත Cash-in සඳහා නුසුදුසු වනු ඇත:

- විවිධ UCI අංක කිහිපයක් භාවිතා කිරීම - අපි අයදුම්කරුවන්ට ඔවුන්ගේ IAL විභාග මාලාව පුරාම එකම UCI අංකය භාවිතා කිරීමට උපදෙස් දෙන්නෙමු.
- නම්වල අනුපිළිවෙල ඇතුළුව විභාග මාලාව හරහා නම්වල විෂමතා (එය එකම UCI වුවද, නම් පෙළගස්වා නොමැති නම්, අපේක්ෂකයින්ට සමස්ත ශ්‍රේණි නොලැබේ)
- වැරදි Cash-in කේත භාවිතා කිරීම.
- අවශ්‍ය ඒකක ගණන නොගැනීම

සියලුම Edexcel IAL සඳහා අදාළ විෂය/ Cash-in කේත ලබාගත හැකි ලැයිස්තුව මෙම සබැඳියෙන් (<https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel>) පරීක්ෂා කරන්න.

8. UCI අංක එකතු කිරීම

ඔබේ මීට පෙර ඇති ලියාපදිංචි පිවිසුම් අංක (credentials) භාවිතා කරමින් Oct/Nov 2025 ලියාපදිංචිය සඳහා මීට පෙර පෙළකදී ලබාගත් UCI (Unique Candidate Identifier) අංකය භාවිතා කිරීමට අවශ්‍ය නම්, online ලියාපදිංචි මාර්ගය හරහා පිවිසෙන්න.

ඔබ වෙනත් පිවිසුමක් භාවිතා කරන්නේ නම්, ඔබ දැනටමත් ලියාපදිංචි වී ඇති බවට දෝෂ පණිවිඩයක් දිස්වන අතර පෙර UCI අංකය ඇතුළත් කිරීමෙන් ඔබව වළක්වයි.

එවැනි අවස්ථාවන්හිදී, කරුණාකර UCI අංකය නොමැතිව ලියාපදිංචි වී අදාළ ලියාපදිංචි කාලසීමාවන්ට පෙර හෝ ඊට පෙර <https://forms.office.com/e/5YdPY2ahTA> වෙත පිවිසීමෙන් UCI ඒකාබද්ධ කිරීමේ සම්පූර්ණ කරන්න.

සටහන: නියමිත වේලාවට විස්තර යැවීමට අපොහොසත් වීමෙන් නව UCI අංකයක් ලැබීමට හේතු විය හැක.

9. පුද්ගලික දත්ත වෙනස් කිරීම

නම, උපන් දිනය, හෝ සම්බන්ධතා විස්තර යන දත්ත වෙනස් කිරීම් පහත ක්‍රමවලට අනුව ඉදිරිපත් කරන්න.

- Submit via <https://forms.office.com/e/tVUC0WCkAd>
- අවසන් දිනය :
 - IAL – 22 August 2025
 - IGCSE – 05 September 2025

10. විභාග ප්‍රවේශ ප්‍රකාශය (Statement of Entry) සහ විභාග මධ්‍යස්ථානයේ විස්තර

විභාග ප්‍රවේශ ප්‍රකාශය (Statement of Entry - SOE) සහ විභාග මධ්‍යස්ථානයේ විස්තර ඔබ ලියාපදිංචි කර ඇති විද්‍යුත් තැපැල් ලිපිනය වෙත පහත දිනකින් පෙර යවන ලිවීමට නියමිත වේ:

- IAL – 2025 සැප්තැම්බර් 25
- IGCSE – 2025 ඔක්තෝබර් 15

දී ඇති දිනයට එය නොලැබුණහොත්, කරුණාකර British Council අමතන්න.

11. මුදල් ආපසු ලබාගැනීමේ කාලසීමා

	Stage 1 Deadline	Stage 2 Deadline (Medical Refunds)
IAL	22 August 2025	Submission period: 08 October 2025 to 05 November 2025
IGCSE	05 September 2025	Submission period: 27 October 2025 to 25 November 2025

කරුණාකර අපගේ පාසල් විභාග ආපසු ලබාගැනීමේ ප්‍රතිපත්තියෙහි දැක්වෙන පියවරයන් අනුගමනය කරන්න: <https://bit.ly/schoolexamrefundpolicy>

12. Results

අපේක්ෂකයින්ට ලියාපදිංචි කරන ලද විද්‍යුත් ලිපිනයට ප්‍රතිඵල නිවේදනය (ESOR) 22.01.2026. ප්‍රතිඵල එවෙනු ඇත.

අපේක්ෂකයින්ට ඔවුන්ගේ ප්‍රතිඵල ResultsPlus Direct මාර්ගගත සේවාව මගින් බලන්න හැකි වේ.

- . නව පරීශ්ලකයින් – ප්‍රතිඵල නිකුත් කිරීමේ දිනය/වේලාවට අවම වශයෙන් දින 14කට පෙර ඔබේ ලියාපදිංචි විද්‍යුත් ලිපිනයට ලොගින් විස්තර සහිත විද්‍යුත් ලිපිනයක් ලැබේ.

- පැරණි පරිශීලකයින් – ඔබේ විද්‍යුත් ලිපිනය ResultsPlus Direct සමඟ පෙර ලියාපදිංචි කර ඇත්නම්, පෙර ලියාපදිංචි කරන ලද Username සහ Password භාවිතා කරා හැක. ගිණුමට ප්‍රවේශ වීමේදී ගැටළුවක් ඇත්නම්, “Forget Password” විකල්පය තෝරා ගිණුම ආරම්භ කර ගැනීමේදී අලුත් මුරපදයක් සැකසීමට හැක.

British Council Partner Schools

Information and Key Dates October/ November 2025 (Pearson Edexcel)

தமிழ் Version



1. பதிவு முடிவுத் தேதிகள்

பதிவு காலம்	தொடக்க தேதி	கட்டணங்கள் செலுத்தப்பட வேண்டியது:
IAL இயல்பு பதிவு காலம்	05 August 2025	22 August 2025
IAL தாமதம் - கட்டம் 1 பதிவு காலம்	23 August 2025	18 September 2025
IAL தாமதமான கட்டம் 2 பதிவு காலம்	19 September 2025	25 September 2025
IGCSE இயல்பு பதிவு காலம்	12 August 2025	05 September 2025
IGCSE தாமதம் - கட்டம் 1 பதிவு காலம்	06 September 2025	02 October 2025
IGCSE தாமதமான கட்டம் 2 பதிவு காலம்	03 October 2025	15 October 2025

குறிப்பு:

- இயல்பு பதிவு காலத்திற்கு பின் சமர்ப்பிக்கப்படும் பதிவு விண்ணப்பங்கள் தாமதக் கட்டணத்திற்கு உட்படுத்தப்படும். கூடுதல் தகவலுக்கு தேர்வு கட்டண பட்டியலை பார்க்கவும்.
- பணிப்பாடு, செய்முறை அல்லது பேச்சுத் தேர்வு உள்ள பாடங்களுக்கு தாமதப் பதிவு செய்ய இயலாது.
- பேச்சுப் பகுதிகள் உள்ள பாடங்களுக்கு, பரீட்சை கிடைப்பதற்கேற்ப பதிவு செய்ய முடியும். எனவே, இந்த வகை பாடங்களுக்கு முன்பாக நாங்கள் பரிந்துரை செய்வது, விண்ணப்பதாரர் எங்களிடம் தொடர்பு கொண்டு உறுதிப்படுத்த வேண்டும்.
- பள்ளி மாணவர்கள் தங்கள் பள்ளி நிர்ணயித்த பதிவு மற்றும் கட்டணக் கடைசி தேதிகளை பின்பற்ற வேண்டும்.
- சில பாடங்கள் கோரிக்கையின் அடிப்படையில் வழங்கப்படும்; இதற்கான கோரிக்கைகளை info.uk@britishcouncil.org என்ற மின்னஞ்சல் முகவரி மூலம் சமர்ப்பிக்கலாம்.

2. பதிவு இணைப்புகள்

- தனியார் விண்ணப்பதாரர்களுக்கான பதிவு இணைப்பு:
<https://schoolexams.britishcouncil.org>

முக்கியம் - நீங்கள் முன்னர் உங்கள் பள்ளி வழியாக எடெக்சல் தேர்வுகள் தேர்ந்தெடுத்திருந்தால், 2025 அக்டோபர்/நவம்பர் மாதத்துக்கான தனியார் விண்ணப்பதாரராக பதிவு செய்ய புதிய மின்னஞ்சல் முகவரியை பயன்படுத்தவும்.

- பள்ளி விண்ணப்பதாரர்கள் - உங்கள் பள்ளியை தொடர்பு கொள்ளவும்.

3. அடையாள அங்கீகார ஆவணங்கள்

- சரியான பாஸ்போர்ட்

(பாஸ்போர்ட் செல்லுபடியாகாது எனக் காட்டும் எந்த கருத்துகளும் உள்ளதா என்று “மாற்றங்கள் மற்றும் கவனிப்புப் பக்கம்” ஐ சரிபார்க்கவும்.)

- சரியான தேசிய அடையாள அட்டை

(பிளாஸ்டிக் NICக்கு பதிலாக அரசு வழங்கிய அடையாள அங்கீகாரம் பெற்றிருந்தால், அதை பதிவுக்காக பயன்படுத்தலாம்.)

- சரியான அஞ்சல் அடையாள அட்டை (வயது 16 க்குக் கீழே)

குறிப்பு:

- விண்ணப்பதாரர்கள் சரியான அடையாள ஆவணத்துடன் மட்டுமே தேர்வில் பங்கேற்க அனுமதிக்கப்படுவர்.
- மேலே கொடுக்கப்பட்ட அடையாள ஆவணங்கள் மட்டுமே பதிவுகளுக்கு ஏற்கப்படும்.

4. பதிவு செயல்முறை

4.1 ஆன்லைன் பதிவு கணக்கை உருவாக்குதல்.

- அக்டோபர் 2007க்கு பிறகு பிறந்த விண்ணப்பதாரர்கள் (குறும்பயிற்று மாணவர்கள்) - பெற்றோர்கள் அல்லது பாதுகாவலர்கள் விண்ணப்பதாரரின்

பெயரில் பதிவு செய்ய வேண்டும். எளிய படி வழிகாட்டிக்காக [இங்கே](#) கிளிக் செய்யவும்.

- 01 அக்டோபர் 2007க்கு முன் அல்லது அதே நாளில் பிறந்த விண்ணப்பதாரர்கள் தங்களால் பதிவு செய்யலாம். எளிய படி வழிகாட்டிக்காக [இங்கே](#) கிளிக் செய்யவும்.
- விண்ணப்பதாரர் தனது கணக்கை குறும்பயிற்று கணக்கிலிருந்து பெரியவர்களுக்கான கணக்காக மாற்ற வேண்டும் என்றால், [இங்கே](#) கொடுக்கப்பட்ட படிகளைப் பின்பற்றவும்.

4.2 சரியான பாடம், அலகு மற்றும் பணக் குறியீடுகளை தேர்ந்தெடுப்பது.

உங்கள் பதிவில் சரியான குறியீடுகள் பயன்படுத்தப்படுகிறதா என்று உறுதி செய்ய, பாடம் கிடைக்கும் ஆவணத்தை ([இங்கே](#) கிடைக்கிறது) காணவும். உங்கள் பதிவில் ஏற்படும் எந்தத் தவறுகளுக்கும் பிரிட்டிஷ் கவுன்சில் பொறுப்பு ஏற்காது.

பணக் குறியீடுகள் பற்றி கூடுதல் தகவலுக்கு பிரிவு 7-ஐ பார்க்கவும்.

4.3 சரியான விண்ணப்பதாரர் தகவல்

உங்கள் பதிவு முடிக்குமுன், உங்கள் பெயர், பிறந்த தேதி மற்றும் தொடர்பு விபரங்கள் போன்ற விண்ணப்பதாரர் தகவல்கள் சரியாக உள்ளதா என்பதை உறுதி செய்யவும்.

உங்கள் அடையாள ஆவணத்தில் குறிப்பிடப்பட்டபடி பெயரை பயன்படுத்த பரிந்துரைக்கப்படுகிறது. இருப்பினும், கீழே உள்ள எழுத்துக்களின் வரம்புகளுக்கு மேல் பெயர்கள் இருந்தால் சுருக்க வேண்டிய தேவை இருக்கலாம்:

முதல் பெயர்(கள்): அதிகபட்சம் 20 எழுத்துகள் (வெற்றிடங்கள் உட்பட).

இறுதி பெயர்(கள்): அதிகபட்சம் 30 எழுத்துகள் (வெற்றிடங்கள் உட்பட).

உங்கள் பதிவு முடிந்த பிறகு ஏதேனும் தனிப்பட்ட தகவல்களைத் திருத்த விரும்பினால், மேலும் தகவலுக்கு பகுதி 9 ஐப் பார்க்கவும்.

5. தேர்வு கட்டணங்கள் மற்றும் பணம் செலுத்தும் முறைகள்

தேர்வு கட்டண பட்டியலை எங்கள் இணையதளத்தில் காணலாம்.

அனைத்து கட்டணங்களும் இலங்கை ரூபாயில் (LKR) செலுத்தப்பட வேண்டும்.

- தனியார் விண்ணப்பதாரர்கள்: ஆன்லைன் பதிவின் போது Visa / MasterCard (கிரெடிட்/டெபிட்) மூலம் கட்டணம் செலுத்த வேண்டும்.
- ஆஃப்லைன் கட்டண இணைப்பு: <https://forms.office.com/e/30BiEC7hRN>
- பள்ளி விண்ணப்பதாரர்கள்: கடைசி தேதி மற்றும் கட்டணம் செலுத்தும் முறைகள் குறித்து உங்கள் பள்ளியுடன் தொடர்பு கொள்ளவும்

பிரிட்டிஷ் கவுன்சில் நிர்ணயித்த மேலே கூறப்பட்ட கடைசி தேதிக்கு முன் நீங்கள் பதிவு செய்யத் தவறினால், தாமதமான பதிவு கட்டணத்திற்கு உட்படுத்தப்படுவீர்கள்.

குறிப்பு: பதிவு செயல்முறை முடிவதற்கு முன் செலுத்தப்படும் எந்த கட்டணத்திற்கும் பிரிட்டிஷ் கவுன்சில் பொறுப்பேற்காது.

6. அணுகல் ஏற்பாடு (Access Arrangement)

அணுகல் ஏற்பாடுகள் என்பது தேர்விற்கு முன் செய்யப்படும் சிறப்பு ஏற்பாடுகள் ஆகும். இவை, சிறப்பு கல்வி தேவைகள் உள்ளவர்கள், இயலாமை உடையவர்கள் அல்லது தற்காலிக காயமடைந்தவர்கள், தேர்வின் கோரிக்கைகள் மாற்றப்படாமல் அதை எழுத முடியும் வகையில் உதவுகின்றன.

எடுத்துக்காட்டு: வாசிப்பவர், எழுத்தர், மாற்றியமைக்கப்பட்ட கேள்விப் பதில்ப் புத்தகங்கள்.

Request Type	Submission Deadline: IAL	Submission Deadline: IGCSE
Access Arrangement Request Form: Click here	07 September 2025	07 September 2025
Modified Paper Request Form: Click here	22 August 2025	02 October 2025

அணுகல் ஏற்பாடு படிவத்தை பூர்த்தி செய்யும் முன், எங்கள் வலைப்பக்கத்தில் உள்ள “எளிய படி வழிகாட்டி”யை ([இங்கே](#) கிளிக் செய்யவும்) பார்க்கவும்.

7. Cash-in and Late Cash-in fees for IAL

7.1 Cash-in

- 2025 அக்டோபர்/நவம்பர் மாதத்தில் குறிப்பிட்ட பாடம்/விருதின் கீழ் அனைத்து தொடர்புடைய அலகுகளையும் முடிக்கும் விண்ணப்பதாரர்கள் இயல்பு பதிவு காலத்தினுள் Cash-in க்கு விண்ணப்பிக்கலாம்.
- “சரியான Cash-in குறியீடுகள் மற்றும் தொடர்புடைய அலகு குறியீடுகள்” தேர்ந்தெடுக்கப்படுவதை உறுதி செய்யவும்.
- IAL/IGCSE செய்து இருந்தால், அதே UCI (யுனிக் விண்ணப்பதாரர் அடையாள எண்) எண்ணை பயன்படுத்தவும்.
- இயல்பு பதிவு காலத்தில் Cash-in க்கு கூடுதல் கட்டணம் வசூலிக்கப்படாது.
- தொடக்க பதிவின் போது தொடர்புடைய Cash-in குறியீடுகளைச் சேர்க்க தவறினால், இயல்பு பதிவு காலத்தில் பதிவு தளத்தில் தனியாக சேர்த்து, <https://forms.office.com/e/dT3mn9jKbt> என்ற ஆன்லைன் படிவத்தை பூர்த்தி செய்து செய்யலாம்.
- குறிப்பு: மேலே உள்ள படிகளை பின்பற்றாதால், பின்னர் சேர்க்கப்பட்ட Cash-in குறியீடுகள் பதிவில் பதிவாகாது.
- பிரிட்டிஷ் கவுன்சில் அனைத்து சேர்க்கப்பட்ட கேஷ்-இன் (Cash-in) கோரிக்கைகளையும் 2025 ஆகஸ்ட் 22 (IAL) மற்றும் 2025 செப்டம்பர் 05 (IGCSE)க்குள் செயல்படுத்தும். எனினும், தகுதி இல்லாத கேஷ்-இன் கோரிக்கைகளை தேர்வு வாரியம் ஏற்காது.

7.2 Late Cash-in

- 2025 அக்டோபர்/நவம்பர் மாதத்தில் குறிப்பிட்ட பாடம்/விருதின் கீழ் அனைத்து தொடர்புடைய அலகுகளையும் முடிக்கக்கூடிய விண்ணப்பதாரர்கள், இயல்பு பதிவு காலத்தில் சம்பந்தப்பட்ட Cash-in குறியீடுகளைச் சேர்க்க தவறினால், ஒவ்வொரு Cash-in க்கும் ரூ. 7800 நிர்வாகக் கட்டணம் விதிக்கப்படும்.
- தாமதமான Cash-in கட்டணம் திருப்பி வழங்கப்படாது.

7.2 Cash-in Ineligibility

கீழ்காணும் காரணங்களின் அடிப்படையில் விண்ணப்பதாரர்கள் Cash-in க்கு தகுதியற்றவராக கருதப்படுவர்:

- பலவிதமான UCI எண்களை பயன்படுத்தல் - விண்ணப்பதாரர்கள் முழு IAL தேர்வுத் தொடர் முழுவதும் ஒரே UCI எண்ணைப் பயன்படுத்துமாறு பரிந்துரைக்கப்படுகிறது.
- பெயர்களில் பெயர்வரிசை உட்பட தேர்வு தொடரில் பெயர்களின் முரண்பாடுகள் (ஒரே UCI இருந்தாலும் பெயர்கள் ஒரே விதமாக இருக்காவிட்டால், விண்ணப்பதாரர்கள் மொத்த மதிப்பெண்களை பெற முடியாது)
- தவறான Cash-in குறியீடுகளைப் பயன்படுத்தல்.
- தேவையான அலகு எண்ணிக்கையை எடுத்துக்கொள்ளாமல் இருக்கல்.

IAL பாடக் கிடைக்கும் பட்டியலைக் கீழ்காணும் முகவரியில் பார்த்து, நீங்கள் தேர்ந்தெடுக்க வேண்டிய Cash-in குறியீடுகளை சரிபார்க்கவும்:

<https://www.britishcouncil.lk/exam/school-exams/register/private-edexcel>

8. Adding UCI numbers

2025 அக்டோபர்/நவம்பர் பதிவுக்காக முந்தைய தொடரில் பயன்படுத்திய UCI (யுனிக் விண்ணப்பதாரர் அடையாள எண்) எண்ணை பயன்படுத்த விரும்பினால், உங்கள் முந்தைய நுழைவுச் சான்றுகளைப் பயன்படுத்தி ஆன்லைன் பதிவு தளத்தில் புகுபதிகை செய்யவும்.

வேறு நுழைவுச்சான்றுகளைப் பயன்படுத்தினால், “நீங்கள் ஏற்கனவே பதிவு செய்துள்ளீர்கள்” என்ற பிழை செய்தி தோன்றும் மற்றும் முந்தைய UCI எண்ணை உள்ளிட அனுமதிக்காது.

இந்த மாதிரிகளில், UCI எண் இல்லாமல் பதிவு செய்து, <https://forms.office.com/e/5YdPY2ahTA> என்ற இணையதளத்தில் UCI இணைக்கும் படிவத்தை குறிப்பிட்ட பதிவு கடைசி தேதிக்குள் பூர்த்தி செய்யவும்.

குறிப்பு: விவரங்களை நேரத்துக்கு முன் அனுப்பாவிட்டால் புதிய UCI எண் வழங்கப்பட வாய்ப்பு உள்ளது.

9. தனிப்பட்ட தகவல் திருத்தம்

பின்வரும் முறைகள் மூலம் பெயர், பிறந்த தேதி அல்லது தொடர்பு விவரங்கள் போன்ற தகவல் மாற்றங்களை சமர்ப்பிக்கவும்:

- <https://forms.office.com/e/tVUCOWCkAd> என்ற இணையதளத்தில் சமர்ப்பிக்கவும்
 - IAL – 22 August 2025
 - IGCSE – 05 September 2025

10. நுழைவு அறிக்கை மற்றும் இட விவரங்கள்

நுழைவு அறிக்கை (SOE) மற்றும் இட விவரங்கள் 2025 செப்டம்பர் 25க்குள் உங்களுக்கு வந்து சேரும்.

கூறிய தேதிக்குள் பெறப்படவில்லையெனில், தயவுசெய்து பிரிட்டிஷ் கவுன்சிலுடன் தொடர்பு கொள்ளவும்.

- IAL - 25 September 2025
- IGCSE – 15 October 2025

11. பணம் திரும்பப் பெறும் காலக்கெடுகள்

	நிலை 1 கடைசி தேதி	நிலை 2 கடைசி தேதி (மருத்துவத் திருப்பிச் செலுத்தல்கள்)
IAL	22 August 2025	Submission period: 08 October 2025 to 05 November 2025
IGCSE	05 September 2025	Submission period: 27 October 2025 to 25 November 2025

எப்படித் தெரிவிக்கலாம் - எங்கள் பள்ளி தேர்வுகள் பணம் திருப்பி கொள்வதற்கான கொள்கையை <https://bit.ly/schoolexamrefundpolicy> என்ற முகவரியில் உள்ள படிக்கலைப் பின்பற்றி பார்வையிடவும்.

12. முடிவுகள் (Results)

விண்ணப்பதாரர்கள் பதிவு செய்யப்பட்ட மின்னஞ்சல் முகவரிக்கு 2026 ஜனவரி 22-க்குள் முடிவுகள் அறிக்கையை (ESOR) பெறுவார்கள்.

விண்ணப்பதாரர்கள் ResultsPlus Direct ஆன்லைன் சேவையைப் பயன்படுத்தி தங்கள் முடிவுகளை காணலாம்.

- புதிய பயனர்கள் - முடிவுகள் வெளியீட்டு தேதி/நேரத்திற்கு குறைந்தது 14 வேலை நாட்களுக்கு முன்பு, உங்கள் பதிவு செய்யப்பட்ட மின்னஞ்சல் முகவரிக்கு உள்நுழைவு விவரங்களுடன் ஒரு மின்னஞ்சல் பெறுவீர்கள்.
- ஏற்கனவே பயனர்கள் - உங்கள் மின்னஞ்சல் முகவரி ResultsPlus Direct இல் பதிவு செய்யப்பட்டிருந்தால், பழைய உள்நுழைவு தகவல்களை (பயனர் பெயர் மற்றும் கடவுச்சொல்) பயன்படுத்தலாம். உள்நுழைவில் பிரச்சினை ஏற்பட்டால் “கடவுச்சொல் மறந்துவிட்டீர்களா” என்பதை தேர்வு செய்து கணக்கை மீட்டமைக்கலாம்.

13. எங்களை தொடர்புகொள்ளவும்

தயவுசெய்து எங்கள் வாடிக்கையாளர் சேவை குழுவின் மூலம் பிரிட்டிஷ் கவுன்சிலுடன் தொடர்புகொள்ளவும்:

Facing a problem? Ask your question by scanning the QR code.

You can also connect with us for any questions on,



www.facebook.com/BritishCouncilSriLanka



www.instagram.com/britishcouncilsrilanka

We can also be contacted on other channels www.britishcouncil.lk/about/contact



Pearson Edexcel

School Registration Process - Easy Step Guide for candidates who are applying for Edexcel Access Arrangement and for requesting Modified paper.

Step-by-Step Guide to Submitting an Access Arrangement Application

Understand the Purpose

Make sure you understand what an Access Arrangement is and why you need it. Access Arrangements are usually requested by individuals who require special arrangements or adjustments due to disabilities or other specific needs.

Step 01 → Obtain Application Form 01

Find the Access Arrangement application form via [Form 08](#). This form will outline the information you need to provide, and the documentation required to support your request.

Step 02 → Gather Documentation

Gather any necessary documentation to support your request. This may include medical reports, assessments, letters from healthcare professionals, or any other relevant evidence that substantiates your needs for the Examination.

Step 03 → Complete the Application Form 08

Fill out the application form thoroughly and accurately. Provide all required information, including personal details, specific arrangements requested, and details about your disability or condition (if applicable).

Step 04 → Attach Supporting Documents

Make sure to attach all required supporting documents to your application. Double-check that you have included everything requested to avoid delays in processing.

Step 05 → Submit Application

Send your completed application form and the supporting documents (Medical report) to info.lk@britishcouncil.org.

Step 06 → Filling the online form

Once the required documents are submitted to the above-mentioned email address on return an acknowledged email will be sent along with a reference number (*Eg - CS-22366394*).

The online form must be filled via [Submission Link](#) and fill with the CS number.

What are the Supporting Documents:

Access Arrangement Form and the medical report.

Please note the below Important points,

- The medical evidence must be dated within four years of the exam series applied for.
- There is an exception to this four-year rule for long term conditions such as physical or visual difficulties, where the candidates' condition will not, or is unlikely, to change. For students with learning difficulties and/or candidates developing coping strategies, evidence must be dated within four years. This is because their symptoms may change.
- The evidence must be signed by an authorised, qualified person such as a doctor, medical professional, or educational psychologist. The person who signs the evidence must also include the details of their relevant qualifications.

Note – The link will only accept application once the registration is opened for each session.

Guide to Submitting a Modified Paper Request

Understand the Purpose

A modified paper refers to a document that has been altered from its original form, typically involving changes to content, format, visuals. These modifications aim to enhance clarity, adapt the paper for specific requirements or audiences, or improve its overall presentation without compromising its integrity.

Fill the online form

Complete via [Online Form](#) by filling the relevant fields.

Please do adhere to the deadline mentioned in the Online form.

Note – The link will only accept application once the registration is opened for each session.

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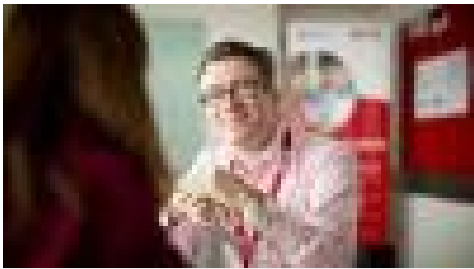
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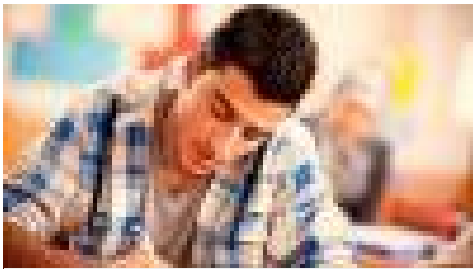
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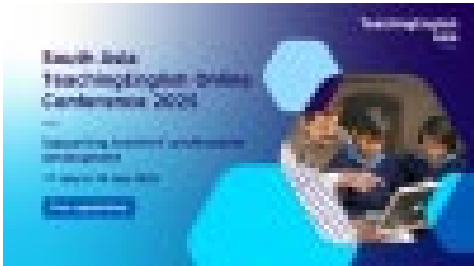
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Profile of learning difficulties

JCQ/AA/LD
Form 8

Application for access arrangements

This form **must only** be used for:

- candidates with learning difficulties who are **not** subject to a current EHCP or Statement of Special Educational Needs who require 25% extra time and/or a scribe (including candidates who require a computer reader/reader and 25% extra time and/or a scribe);
- all candidates with learning difficulties who require up to 50% extra time;
- all candidates who require a Language Modifier.

Applications for the following qualifications **must** be made using *Access arrangements online*:

AQA Applied General qualifications, AQA Level 1, Level 2 and Level 3 Technical qualifications, Cambridge Nationals, Cambridge Technicals, FSMQ, GCE, GCSE, OCR Level 3 Certificates, WJEC Level 1 and Level 2 General qualifications, WJEC Level 1 and Level 2 Vocational qualifications and WJEC Level 3 Applied qualifications.

This form **must** also be used for AQA and OCR vocational qualifications with externally assessed components and BTEC Firsts, BTEC Nationals and BTEC Tech Awards.

This form **must** be used to collate the evidence and **must** be kept on file within the centre by the SENCo for inspection purposes.

Please read Chapters 5, 7 and 8 of the JCQ publication *Access Arrangements and Reasonable Adjustments* before completing this form.

The SENCo, or the assessor working within the centre, must complete Parts 1 and 3.

Candidate name		Date of birth	
Candidate number		First examination series	
Academic year(s) covered by the course		Centre name	
Centre email address		Centre number	

Examinations for which an application is made

(This section **does not** need to be completed for a GCE or GCSE candidate unless a referral to an awarding body becomes necessary.)

Awarding body	Specification title	Specification entry code	Component/unit code

If the candidate has previously been granted access arrangements by an awarding body, please specify

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Part 1	Candidate's name:
---------------	--------------------------

Part 1

This section must be completed by the SENCo, or the assessor working within the centre, and given to the assessor before the candidate is assessed.

Within this section you **must paint a picture of the candidate's needs** - see section 7.6.1 of the JCQ publication *Access Arrangements and Reasonable Adjustments*.

For example, reference should be made to:

- information reported by subject teachers and/or support staff;
- the history of difficulties, for example, with the development of literacy skills;
- the results of screening tests;
- intervention strategies and individual education/learning plans in place for the candidate;
- school reports;
- pupil baseline and tracking data;
- arrangements made for internal school or college exams/mock exams.

If the candidate's first language is not English, you **must** show that there are underlying difficulties in the first language. The candidate's difficulties **must not** be due to their limited acquisition of the English language. **Please record this information under Part 1 - Other relevant information.**

History of difficulties

Provide relevant information/evidence of the candidate's history of persistent and significant difficulties.

Current difficulties in the classroom, tests and examinations

Detail the current difficulties to show how they have impacted on teaching and learning and performance in exams. Summarise evidence of feedback from teachers and/or support staff.

Part 1	Candidate's name:
---------------	--------------------------

Part 1 - continued

Normal way of working

Detail the support and adjustments that are in place for the candidate in the classroom, tests and examinations.

Evidence for a computer reader/reader

Does the candidate require a computer reader/reader in addition to extra time and/or a scribe?

Yes ☐ **No** ☐

If 'Yes', complete the following information to evidence the need for the computer reader/reader.

What is the nature of the candidate's impairment?
Confirm that the use of a computer reader/reader is the candidate's normal and current way of working in the centre.

Part 2	Candidate's name:
---------------	--------------------------

Part 2

This part must be completed by the qualified assessor (see section 7.3 of the JCQ publication *Access Arrangements and Reasonable Adjustments*) **after receiving a completed Part 1 from the SENCo**. The assessor **is not** required to recommend access arrangements but to assess the candidate and discuss appropriate arrangements with the SENCo.

Use the guidance notes in Chapter 7 of the JCQ publication *Access Arrangements and Reasonable Adjustments* to complete this form.

Complete those sections necessary to support the application, e.g. sections on speed of working for 25% extra time. **Do not** delete sections or amend the wording on the form. **Please insert 'n/a' in the top line of boxes not completed.**

Evidence for 25% extra time

For candidates requiring extra time, assessment evidence must relate to at least two different areas of speed of working (see sections 5.2.2, 7.5.10, 7.5.11 and 7.5.12 of the JCQ publication *Access Arrangements and Reasonable Adjustments*).

Reading speed (continuous text)

Where a candidate reads for him/herself, a measure of text reading speed can be used as **one** of the two required scores for extra time.

Note: Where the candidate uses a reader, computer reader or examination reading pen, a measure of reading speed **cannot** be used as evidence for extra time.

Does the candidate read continuous text at a speed which is **below average** (a standardised score of 84 or less) or **low average** (a standardised score of 85 to 89)?

Below average ☐ **Low average** ☐

Give the candidate's result on a test and/or subtest of reading speed of continuous text.

Name of test (and subtest)	
Test ceiling	
Date of administration	
Standardised score	

Evidence for 25% extra time – continued**Writing speed**

Where a candidate writes by hand, a measure of writing speed can be used as **one** of the two required scores for extra time.

Note: Where the candidate uses a scribe, speech recognition technology or a word processor, a measure of writing speed **cannot** be used as evidence for extra time.

Does the candidate write at a speed which is **below average** (a standardised score of 84 or less) or **low average** (a standardised score of 85 to 89)?

Below average ☐ **Low average** ☐

Give the candidate's result on a test and/or subtest of writing speed.

Name of test (and subtest)	
Test ceiling	
Date of administration	
Standardised score	

Cognitive processing measures

Different areas of cognitive processing assessments would include:

- short-term/working verbal memory
- short-term/working visual memory (short-term/working verbal and visual memory may be combined within a composite score)
- phonological awareness
- phonological memory
- phonological processing speed/rapid naming
- visual processing speed
- visual/motor processing
- other measures as determined appropriate for the candidate by an assessor, for example, word reading fluency/sight word efficiency, decoding fluency/non-word reading efficiency, oral/associational fluency
- mathematical processing*

*The time taken to process Mathematical concepts, sometimes known as Mathematical fluency. A timed assessment of Mathematical computation or attainment **is not** acceptable. An assessment of mathematical processing may **only** be used as **one** of the two required measures for 25% extra time in Mathematics examinations. The mathematical processing score **must** be below average. An assessment of mathematical processing **cannot** contribute to the evidence for 25% extra time in examinations other than Mathematics.

Evidence for 25% extra time – continued**Cognitive processing measures – continued**

Is the candidate's cognitive processing in the **below average range** (a standardised score of 84 or less) and/or in the **low average range** (a standardised score of 85 to 89)?

Below average ☐ Low average ☐

Give the candidate's results on tests and/or subtests of cognitive processing.

Name of test(s)		
Test ceiling		
Date of administration		
Which type of processing does this test assess? <ul style="list-style-type: none"> • short-term/working verbal memory • short-term/working visual memory • short-term/working verbal and visual memory combined within a composite • phonological awareness • phonological memory • phonological processing speed/rapid naming • visual processing speed • visual/motor processing • other measures as determined appropriate for the candidate by an assessor, for example: <ul style="list-style-type: none"> ○ word reading fluency/sight word efficiency ○ decoding fluency/non-word reading efficiency ○ oral/associational fluency • mathematical processing (for extra time in mathematics exams only) 		
Name of composite and standardised score		
Names of each subtest and standardised score (List the subtest scores that provide assessment evidence for 25% extra time, i.e. below average and/or low average standardised scores.)		
If you have further scores for cognitive processing that provide assessment evidence for extra time, please record them in Part 2 'Other relevant information'.		

Evidence for a scribe

For candidates requiring a scribe, a word processor with the grammar/spell check enabled, or speech recognition technology, assessment evidence must relate to writing skills.

Spelling

Is the candidate's spelling accuracy in the **below average range** (a standardised score of 84 or less)?

YES ☐ NO ☐

Does the candidate's spelling assessment include unrecognisable spelling attempts?

YES ☐ NO ☐

Give the candidate's result on a test and/or subtest of spelling.

Name of test (and subtest)	
Test ceiling	
Date of administration	
Spelling standardised score	

Writing

Is the candidate's writing grammatically incomprehensible to someone who is not familiar with it?

YES ☐ NO ☐

Does the candidate's handwriting render his or her writing largely illegible to someone who is not familiar with it?

YES ☐ NO ☐

Is the candidate's writing speed in the **below average range**? (a standardised score of 84 or less)

YES ☐ NO ☐

Give the candidate's result on a test and/or subtest of writing speed.

Name of test (and subtest)	
Test ceiling	
Date of administration	
Writing speed standardised score	

Part 2	Candidate's name:
---------------	--------------------------

Other relevant information

Evidence for 26% to 50% extra time or a Language Modifier

Additional below average and/or low average scores from measures of cognitive processing that provide evidence for 25% extra time should also be recorded here.

Record all additional assessment evidence which is relevant to the access arrangement(s) required by the candidate. For each test, include the **name of test/subtest, test ceiling, date of assessment, area assessed and standardised score.**

For candidates requiring **extra time of up to 50%** (26% to 50% extra time), **two** very substantially below average standardised scores of 69 or less relating to **two different areas of speed of working** are required as below:

- speed of reading and speed of writing
- speed of reading and cognitive processing
- speed of writing and cognitive processing
- two different areas of cognitive processing which have a substantial and long-term adverse effect on speed of working.

For candidates requiring **a Language Modifier**, a standardised score of 69 or less is required in relation to reading comprehension and/or vocabulary.

A standardised score of 69 or less is two standardised deviations below the mean on a nationally standardised test. (See sections 5.3 and 5.11 of the JCQ publication *Access Arrangements and Reasonable Adjustments*.)

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Part 2	Candidate's name:
---------------	--------------------------

Name of the assessor who carried out all of the tests recorded in Part 2, as approved by the head of centre

(Please print)

Are you:

an appropriately qualified psychologist registered with the Health & Care Professions Council? **YES** ☐ **NO** ☐

Unique registration number _____

a specialist assessor with a **current** SpLD Assessment Practising Certificate? **YES** ☐ **NO** ☐

APC number as listed on the SASC website _____

an access arrangements assessor who has successfully completed a post-graduate course at or equivalent to Level 7, including at least 100 hours relating to individual specialist assessment?

YES ☐ **NO** ☐

(Please see Chapter 7 of the JCQ publication *Access Arrangements and Reasonable Adjustments* for more information about who can be an assessor.)

Specialist qualification held _____

Name of Awarding Body _____

I certify that the above information is accurate and that I carried out **all the assessments** recorded in Part 2.

(It is not acceptable for an assessor to sign if they have not carried out all the tests recorded in Part 2 of this form.)

Signature[†] _____ Date _____

[†]A signed copy of Form 8 **must** be retained on file by the SENCo for inspection purposes to support an approved application processed online (see page 1 for the list of qualifications).

A handwritten, electronic or typed signature is acceptable.

Part 3	Candidate's name:
---------------	--------------------------

Part 3

<p>Part 3 must be completed by the SENCo, or the assessor working within the centre, after the candidate has been assessed.</p> <p>On the basis of Parts 1 and 2 of this form, record the access arrangements that will be applied for:</p> <p><input type="checkbox"/> 25% extra time</p> <p><input type="checkbox"/> scribe/speech recognition technology/word processor with spellcheck, grammar and/or predictive text enabled</p> <p><input type="checkbox"/> 26% to 50% extra time</p> <p><input type="checkbox"/> language modifier</p> <p><input type="checkbox"/> computer reader/reader (alongside 25% extra time and/or a scribe) Note: Evidence for a computer reader/reader is recorded within Part 1 of Form 8</p> <p><input type="checkbox"/> Other (name the arrangement:).</p>
<p>Optional information for use in the centre (Note: This is not needed for inspection purposes)</p> <p>If helpful, use this space to record any further access arrangements that the candidate will have that do not need to be processed online (i.e. arrangements which have been delegated to the centre):</p>

Declaration

I am satisfied that the information provided on this form is accurate. I fully support the application and confirm that the candidate is/will be appropriately entered for the examination(s) concerned and will be able to demonstrate the assessment objectives required by the specification(s).

Candidate's name:	
Declaration completed by:	Head of Centre <input type="checkbox"/> SENCo or equivalent member or staff <input type="checkbox"/>
Name	
Signature	
Date	