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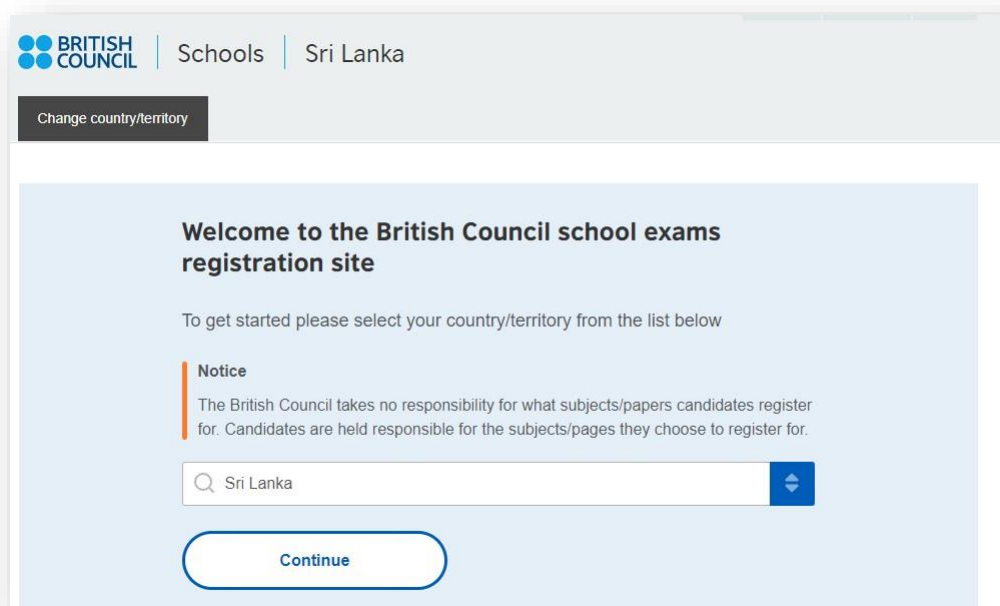
# Cambridge Assessment International Education

This document is specifically for individuals who are private candidates.

## School Registration Process - Easy Step Guide for candidates who are migrating from Minor to Adult

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- 1) If you are 18 years old, an information notice will appear in your parent's account requiring them to migrate your account from minor to adult. Click on **"My Profile"**.



The screenshot shows the British Council website interface for school exams registration. At the top left, the British Council logo is displayed next to the text 'Sri Lanka'. Below this, there is a 'Change country/territory' button. The main content area is titled 'Welcome to the British Council school exams registration site'. Below the title, there is a message: 'To get started please select your country/territory from the list below'. A 'Notice' section follows, stating: 'The British Council takes no responsibility for what subjects/papers candidates register for. Candidates are held responsible for the subjects/pages they choose to register for.' Below the notice is a search bar containing the text 'Sri Lanka' and a blue dropdown arrow. At the bottom of the search bar area is a 'Continue' button.

2) Choose the minor candidate from the drop-down list;

### My profile

Candidate

- BtoC Test
- dssdds sddsds**

---

Title: **Mr**

First Name: **dssdds**

Last Name: **sddsds**

3) Click on “**Migrate**” button.

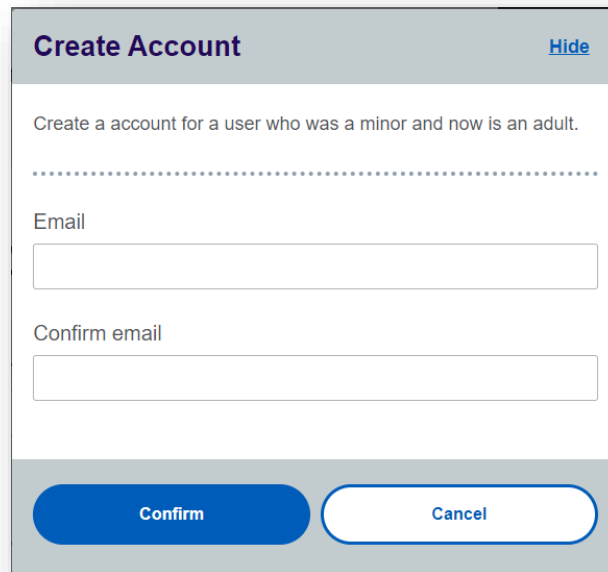
### My profile

Candidate

**Migrate Account**

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4) The system will prompt you to enter the personal email address of the candidate.



**Create Account** [Hide](#)

Create a account for a user who was a minor and now is an adult.

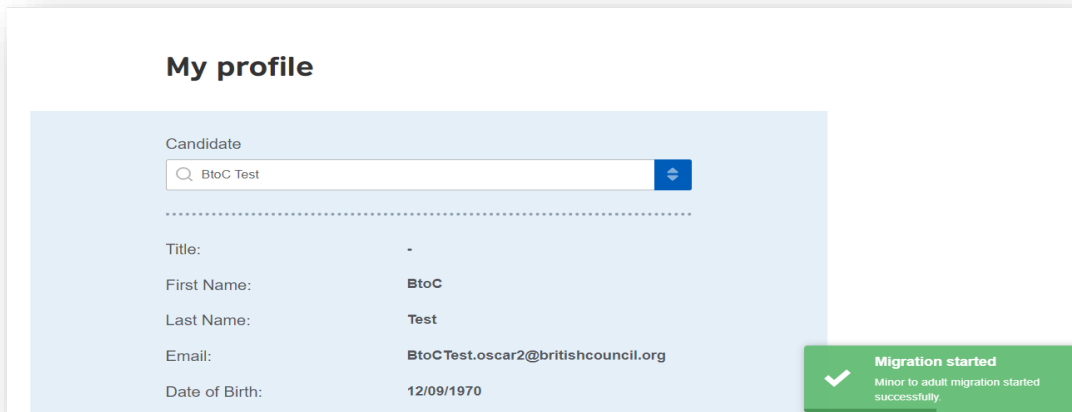
.....

Email

Confirm email

**Confirm** **Cancel**

5) The system will confirm that migration process has started.



**My profile**

Candidate

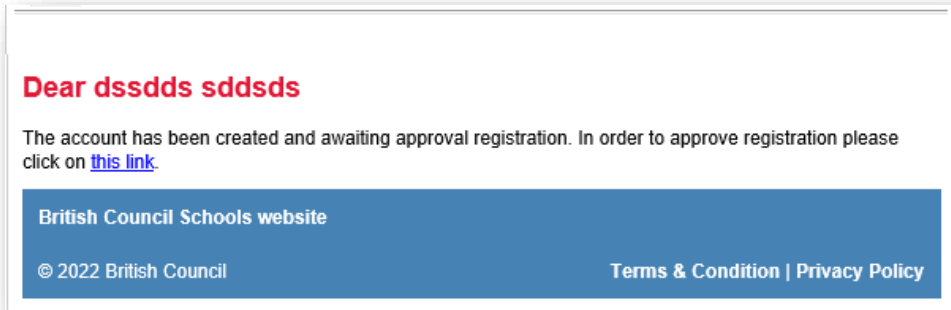
.....

Title:	-
First Name:	BtoC
Last Name:	Test
Email:	BtoCTest.oscar2@britishcouncil.org
Date of Birth:	12/09/1970

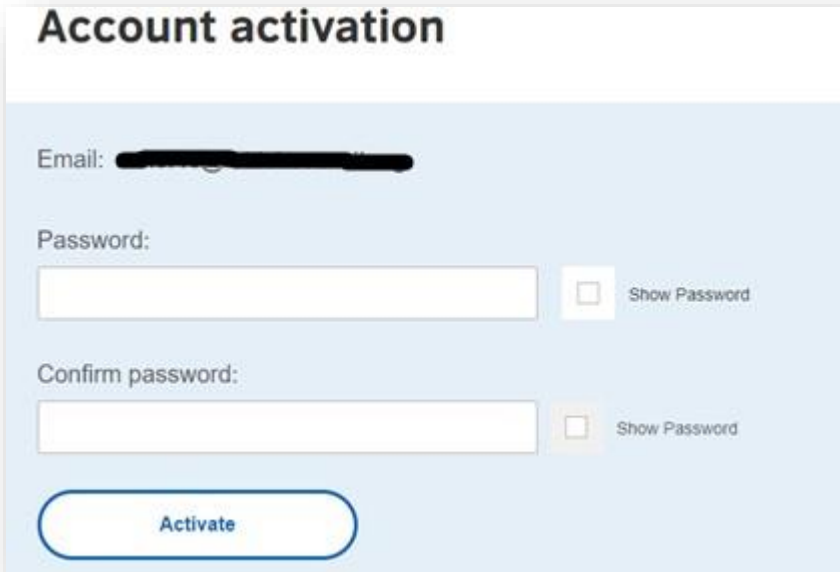
**Migration started**  
Minor to adult migration started successfully.

**Note: Please don't use an email that has been already used earlier in the school/ candidate's Registration System.**

- 6) The adult candidate now will receive an email to activate his/her new account, click on “This link”



- 7) The candidate will be directed to create a new password for the new account, then click **“Activate”**



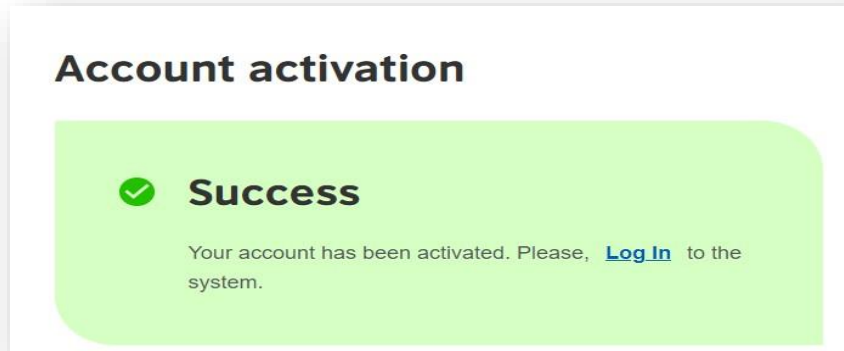
**Account activation**

Email:

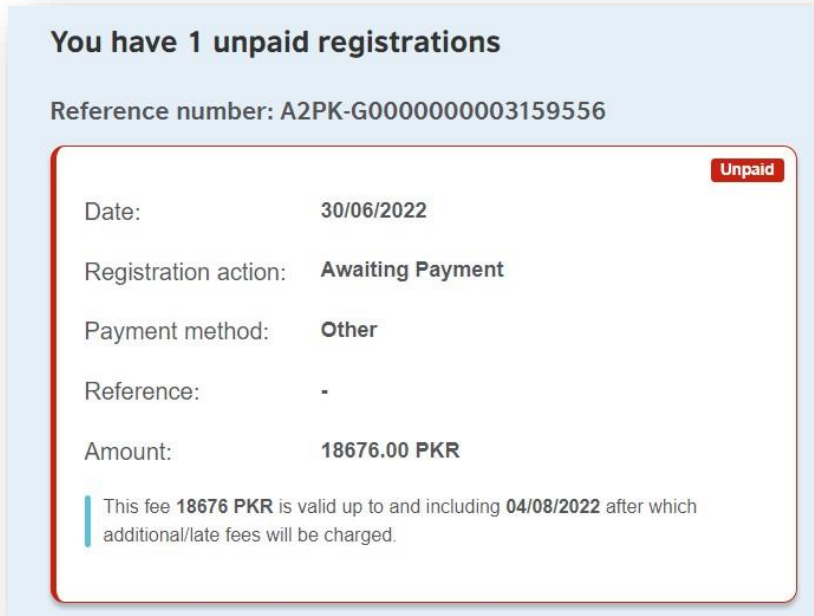
Password:   Show Password

Confirm password:   Show Password

8) The account is activated, click on “**Log In**” to access your account;



9) Once the candidate(s) logs-in, they will be able to create their own registration and view their previous registrations.



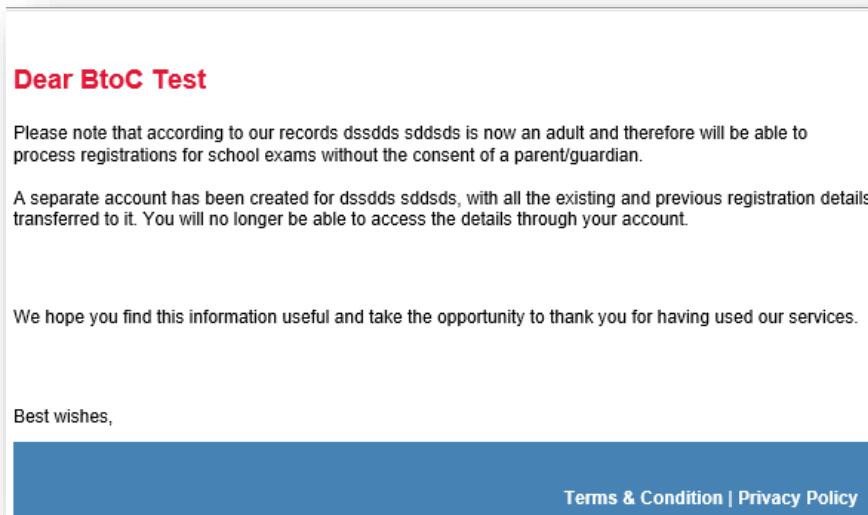
**You have 1 unpaid registrations**

Reference number: A2PK-G000000003159556

Date:	30/06/2022	<b>Unpaid</b>
Registration action:	<b>Awaiting Payment</b>	
Payment method:	<b>Other</b>	
Reference:	-	
Amount:	<b>18676.00 PKR</b>	

This fee **18676 PKR** is valid up to and including **04/08/2022** after which additional/late fees will be charged.

- 10) Once the candidate account is activated, the parent account will receive an email informed about the successful activation and will not be able to create any further registration.

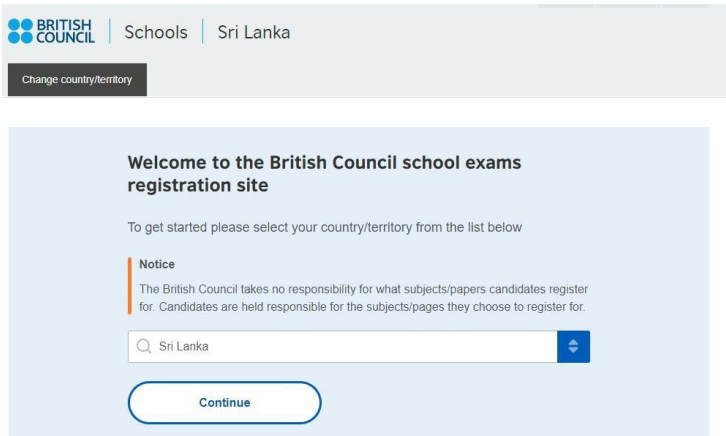


# Cambridge Assessment International Education

18 ට වැඩි අපේක්ෂකයින් සඳහා ලියාපදිංචි වීමේ පහසු පියවර මාර්ගෝපදේශය - පෙර දෙමාපියන් ගිණුම් විස්තර භාවිතා කර ලියාපදිංචි වූ අපේක්ෂකයින් සඳහා පමණි.

## → පියවර 01

“My Profile” මත ක්ලික් කරන්න.



BRITISH COUNCIL | Schools | Sri Lanka

Change country/territory

Welcome to the British Council school exams registration site

To get started please select your country/territory from the list below

**Notice**  
The British Council takes no responsibility for what subjects/papers candidates register for. Candidates are held responsible for the subjects/pages they choose to register for.

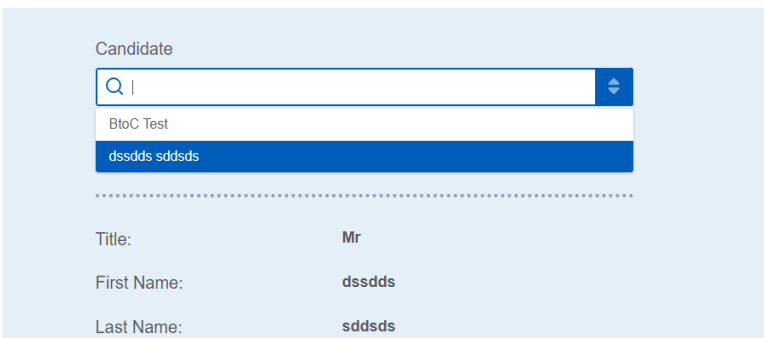
Sri Lanka

Continue

## → පියවර 02:

ලැයිස්තුවෙන් අවුරුදු 18 අපේක්ෂකයාගේ නම තෝරන්න.

### My profile



Candidate

BtoC Test

dssdds sddsds

Title: Mr

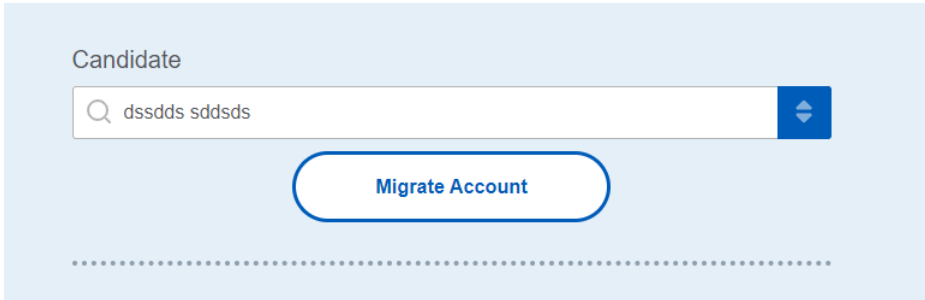
First Name: dssdds

Last Name: sddsds

→ **පියවර 03:**

“Migrate Account” මත ක්ලික් කරන්න.

## My profile



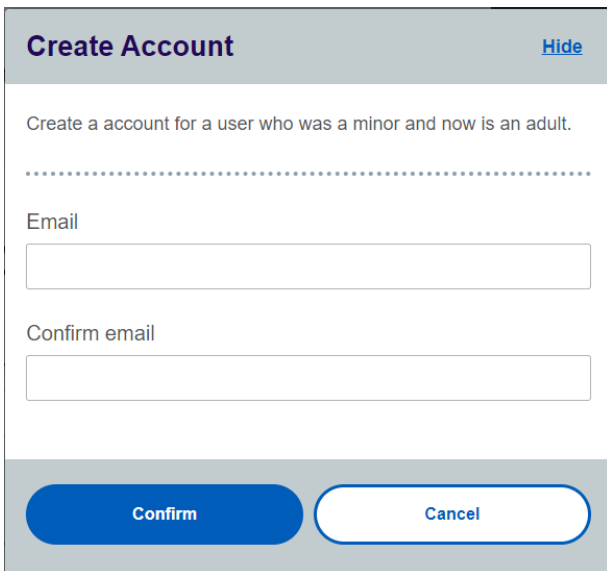
Candidate

Migrate Account

→ **පියවර 04:**

අපේක්ෂකයාගේ පුද්ගලික විද්‍යුත් තැපෑල ලිපිනය ඇතුළත් කිරීමට පද්ධතිය ඔබෙන් විමසනු ඇත.

සටහන: පෙර පාසල් හෝ අපේක්ෂක ලියාපදිංචි පද්ධතියේ භාවිතා කරන ලද ඊමේල් ලිපිනයක් නැවත භාවිතා නොකරන්න.



**Create Account** [Hide](#)

Create a account for a user who was a minor and now is an adult.

.....

Email

Confirm email

Confirm Cancel



→ **පියවර 05:**

ගිණුම සංක්‍රමණය (පෙර සිට නව දක්වා) කිරීමේ ක්‍රියාවලිය ආරම්භ වී ඇති බව පද්ධතිය තහවුරු කරයි.

**My profile**

Candidate

---

Title: -

First Name: **BtoC**

Last Name: **Test**

Email: **BtoCTest.oscar2@britishcouncil.org**

Date of Birth: **12/09/1970**

✓ **Migration started**  
Minor to adult migration started successfully.

→ **පියවර 06:**

අපේක්ෂකයාට දැන් නව ගිණුම සක්‍රීය කිරීමට විද්‍යුත් තැපෑලක් ලැබෙනු ඇත, මෙම සබැඳිය "This link" ක්ලික් කරන්න.

**Dear dssdds sddsds**

The account has been created and awaiting approval registration. In order to approve registration please click on [this link](#).

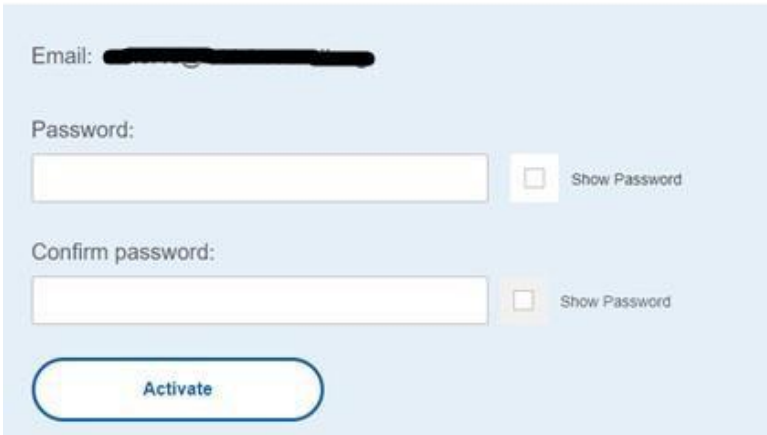
British Council Schools website

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→ **පියවර 07:**

අපේක්ෂකයා නව ගිණුම සඳහා මුරපදයක් නිර්මාණය කිරීමට යොමු කෙරේ,

**Account activation**



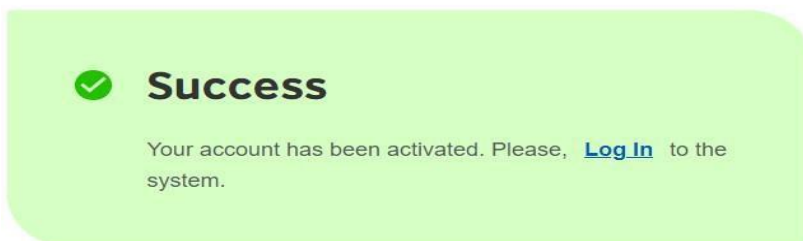
The screenshot shows a light blue form titled "Account activation". It contains the following fields and elements:

- Email:** A text input field with a blacked-out email address.
- Password:** A text input field with a "Show Password" checkbox to its right.
- Confirm password:** A text input field with a "Show Password" checkbox to its right.
- Activate:** A rounded rectangular button at the bottom of the form.

→ **පියවර 08:**

ගිණුම සක්‍රීය වේ. ඔබේ ගිණුමට ප්‍රවේශ වීමට "Log In" මත ක්ලික් කරන්න.

**Account activation**



A light green rounded rectangular box containing a success message:

- Success:** A green checkmark icon followed by the word "Success" in bold.
- Message:** "Your account has been activated. Please, [Log In](#) to the system."

→ **පියවර 09:**

අපේක්ෂකයා ගිණුමට ප්‍රවේශ වූ විගස, ඔවුන්ට තම ලියාපදිංචි කිරීම් නිර්මාණය කිරීමට සහ පෙර ලියාපදිංචි කිරීම් බැලීමට හැකියාව ඇත.

**You have 1 unpaid registrations**

Reference number: A2PK-G000000003159556

Date:	30/06/2022	<b>Unpaid</b>
Registration action:	Awaiting Payment	
Payment method:	Other	
Reference:	-	
Amount:	18676.00 PKR	

This fee **18676 PKR** is valid up to and including **04/08/2022** after which additional/late fees will be charged.

→ **පියවර 10:**

ගිණුම සක්‍රිය කිරීමෙන් පසු, මව්පිය ගිණුම සාර්ථක සක්‍රිය කිරීම ගැන විද්‍යුත් තැපෑලක් ලබා ගනු ඇත. ඉදිරියේදී, මව්පියන්ට පෙර ගිණුමෙන් නව ලියාපදිංචි කිරීමක් සිදුකිරීමේ හැකියාව නොලැබේ.

**Dear BtoC Test**

Please note that according to our records dssdds sddsds is now an adult and therefore will be able to process registrations for school exams without the consent of a parent/guardian.

A separate account has been created for dssdds sddsds, with all the existing and previous registration details transferred to it. You will no longer be able to access the details through your account.

We hope you find this information useful and take the opportunity to thank you for having used our services.

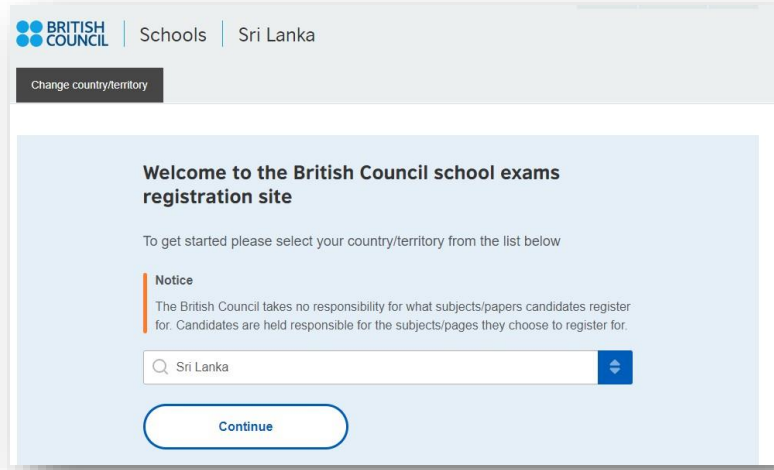
Best wishes,

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# Cambridge Assessment International Education

பள்ளி பதிவு செயல்முறை - சிறுவன்/சிறுமி நிலையை மாற்றி பெரியவராக மாறும் விண்ணப்பதாரர்களுக்கான எளிய வழிகாட்டி

1. நீங்கள் 18 வயது ஆகினால், உங்கள் பெற்றோர்களின் கணக்கில் ஒரு தகவல் அறிவிப்பு தோன்றும், அது அவர்களுக்கு உங்கள் கணக்கை சிறுவனாக இருந்து பெரியவனாக மாற்றுவதற்கான அறிவிப்பாக இருக்கும். “என் சுயவிவரம்” என்பதைக் கிளிக் செய்யவும்.



BRITISH COUNCIL | Schools | Sri Lanka

Change country/territory

Welcome to the British Council school exams registration site

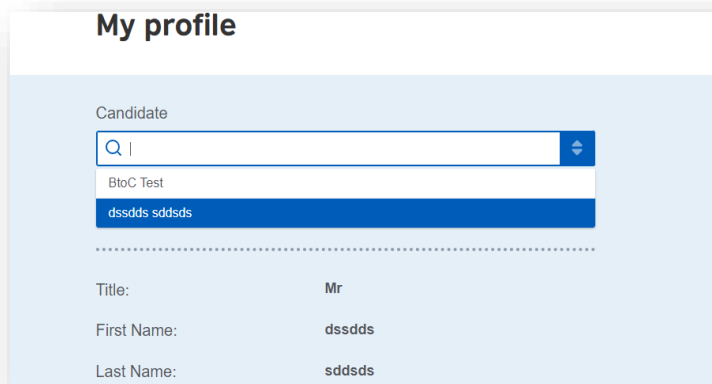
To get started please select your country/territory from the list below

Notice  
The British Council takes no responsibility for what subjects/papers candidates register for. Candidates are held responsible for the subjects/pages they choose to register for.

Sri Lanka

Continue

2. பட்டியலில் இருந்து சிறுவன்/சிறுமி விண்ணப்பதாரரை தேர்வு செய்யவும்;



My profile

Candidate

BtoC Test

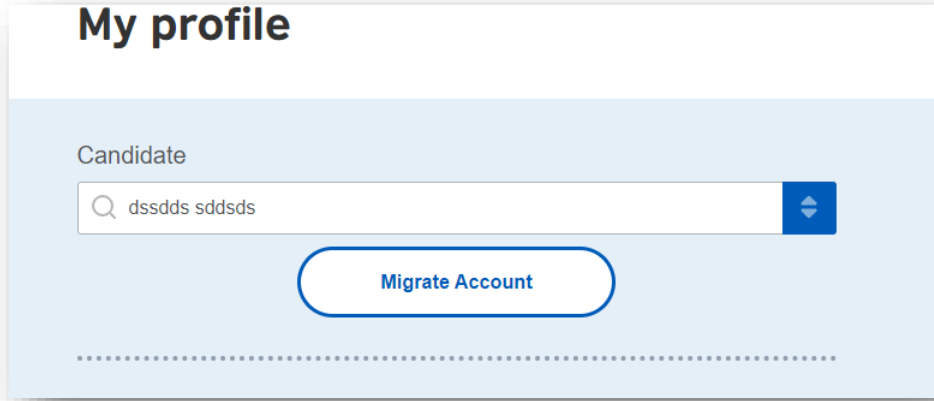
dssdds sddsds

Title: Mr

First Name: dssdds

Last Name: sddsds

3. "மைகிரேட்" பட்டனை கிளிக் செய்யவும்.



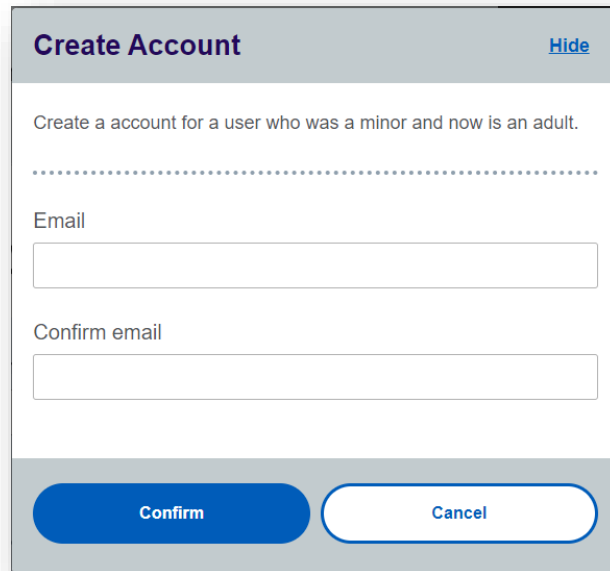
**My profile**

Candidate

Q dssdds sddsds

**Migrate Account**

4. கணினி உங்கள் விண்ணப்பதாரரின் தனிப்பட்ட மின்னஞ்சல் முகவரியைப் பெற கேட்டு உங்களுக்கு அறிவிப்பை காட்டும்.



**Create Account** [Hide](#)

Create a account for a user who was a minor and now is an adult.

.....

Email

Confirm email

**Confirm** **Cancel**

5. கணினி மாற்று செயல்முறை தொடங்கியதாக உறுதிப்படுத்தும்.

### My profile

Candidate

Title: -

First Name: BtoC

Last Name: Test

Email: BtoCTest.oscar2@britishcouncil.org

Date of Birth: 12/09/1970

**Migration started**  
Minor to adult migration started successfully

**குறிப்பு:** பள்ளி/விண்ணப்பதாரரின் பதிவு அமைப்பில் முன்பு பயன்படுத்தப்பட்ட மின்னஞ்சலைப் பயன்படுத்த வேண்டாம்.

6. தற்போது பெரியவர் விண்ணப்பதாரர் தனது புதிய கணக்கை செயல்படுத்த மின்னஞ்சல் பெறுவார், "இந்த இணைப்பை" கிளிக் செய்யவும்.

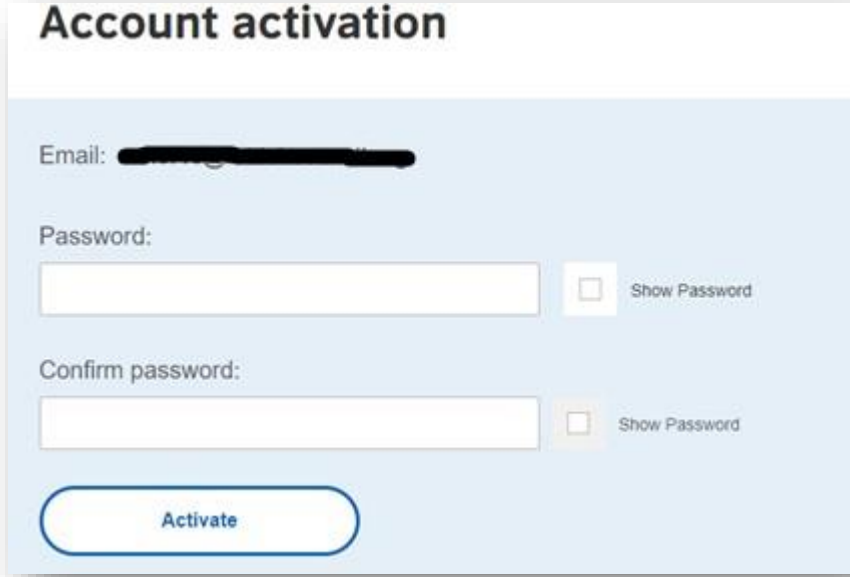
**Dear dssdds sddsds**

The account has been created and awaiting approval registration. In order to approve registration please click on [this link](#).

British Council Schools website

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7. விண்ணப்பதாரர் புதிய கணக்கிற்கு புதிய கடவுச்சொல்லை உருவாக்குமாறு வழிமொழியப்படும், அதனுடன் "செயல்படுத்தவும்" கிளிக் செய்யவும்



**Account activation**

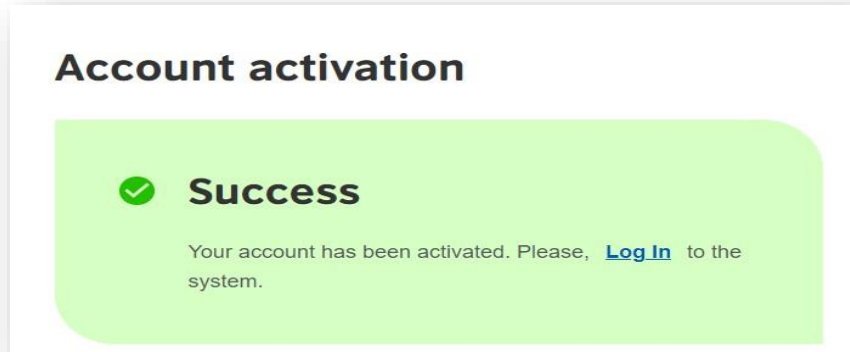
Email: [Redacted]

Password:   Show Password


Confirm password:   Show Password

[Activate](#)

8. சுயவிவரம் செயல்படுத்தப்பட்டது, உங்கள் சுயவிவரத்தில் உள்நுழைய "உள்நுழை" என்பதைக் கிளிக் செய்யவும்;



**Account activation**

 **Success**

Your account has been activated. Please, [Log In](#) to the system.

9. விண்ணப்பதாரர்(கள்) புகுபதிக்கை செய்ததும், அவர்கள் தங்களின் பதிவு உருவாக்கும் திறன் பெறுவார்கள் மற்றும் தங்களின் முன்பு செய்த பதிவுகளைப் பார்வையிட முடியும்.

**You have 1 unpaid registrations**

Reference number: A2PK-G0000000003159556

Date:	30/06/2022
Registration action:	Awaiting Payment
Payment method:	Other
Reference:	-
Amount:	18676.00 PKR

This fee **18676 PKR** is valid up to and including **04/08/2022** after which additional/late fees will be charged.

10. விண்ணப்பதாரரின் கணக்கு செயல்படுத்தப்பட்ட பிறகு, பெற்றோர்களின் கணக்கு ஒரு மின்னஞ்சல் பெறும், இது வெற்றிகரமான செயல்படுத்தலைப் பற்றி தெரிவிக்கும், மேலும் அவர்கள் எவ்வித புதிய பதிவு உருவாக்க முடியாது.

**Dear BtoC Test**

Please note that according to our records dssdds sddsds is now an adult and therefore will be able to process registrations for school exams without the consent of a parent/guardian.

A separate account has been created for dssdds sddsds, with all the existing and previous registration details transferred to it. You will no longer be able to access the details through your account.

We hope you find this information useful and take the opportunity to thank you for having used our services.

Best wishes,

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