

British Council Partner Schools

How to download the Cambridge Electronic Statement of Entry (ESOE) and Letter of Admission for May/June 2025 Examination?



Step 01

- Once the Electronic Statement of Entry (ESOE) and the essential document/s for the relevant examination series is released to the School Exams Registration Portal, the candidate is notified via the email as mentioned in the pictures below.
- Notification will be sent to your registered email. If you have not received an email related to your Statement of Entry prior 1 week of your first examination, please do contact the <u>British Council Colombo office</u> at your earliest.

For an example:



Step 02

Upon after receiving the email, please promptly log in to the School Exams Registration Portal (SRS).

Links to the School Registration Portal :

1) Candidates can log into SRS via <u>https://schoolexams.britishcouncil.org/select-</u> <u>country</u>

Or

2) Candidates can login to the SRS profile via visiting our website https://www.britishcouncil.lk/exam/school-exams/register/private-cambridge

Path: Visit the website > Click on the Online Registration Link under step 1 > then you will be directed to the below page > Click on the 'Log in' icon.

Log in Sign	up 🐂 0	
BRITISH COUNCIL Schools Sri Lanka		
Change country/territory		
Welcome to the British Council school exams registration site		
To get started please select your country/territory from the list below		
Notice The British Council takes no responsibility for what subjects/papers candidates register for. Candidates are held responsible for the subjects/pages they choose to register for.		
🔍 Sri Lanka 🗢		
Continue		
Can't find your country/territory?		
If your country/territory does not appear on the list, please visit the British Council website to find out more about available exams in your country/territory.		

Step 03

Log in to your profile using the registered email and password.

•	Username
	Password
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Step 04

Once you successfully logged into the portal, click on the **inbox tab** in the top right corner, as shown in the image below.

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You should be able to view the below documents through the **Inbox** for the registered Cambridge session.

Electronic Statement of Entry / Letter of Admission / BMICH Hall Breakdown

Note: The following documents will be emailed to the candidates (only if applicable). You should receive the below mentioned document via the email address (schoolexamsadmissions@britishcouncil.org)

- Access Arrangement Outcome Letter/ IT practical Letters (Already emailed, except 9618/42)
- Science practical Letters/BMICH Hall Breakdown latest by 20 April 2025