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| --- | --- | --- | --- | --- |
| **Exam Type** | **Colombo Large Speaking Venue** |  |  |  |
| **Item Number**  | **Description** | **Full Day - 8 Hr. Rate in LKR** | **Half Day - 4 Hr. Rate in LKR** | **Additional Hours Per Hr. Rate in LKR**  |
| 1 | Candidate waiting areas & Baggage counter - External | Not a charged facility (FOC) |
| 2 | Candidate waiting & Registration areas - Internal |   |   |   |
| 3 | Generator Usage |   |   |   |
| 4 | Water dispenser & Water |   |   |   |
| 5 | Security |   |   |   |
| 6 | Storage Room | Not a charged facility (FOC) |
|  |  |  |  |  |
|  |  |  |  |  |
| **Exam Type** | **Outstation Small Venue** |  |  |  |
| **Item Number**  | **Description** | **Full Day - 8 Hr. Rate in LKR** | **Half Day - 4 Hr. Rate in LKR** | **Additional Hours Per Hr. Rate in LKR**  |
| 1 | Candidate waiting areas & Baggage counter - External | Not a charged facility (FOC) |
| 2 | Candidate waiting & Registration areas - Internal |   |   |   |
| 3 | Generator Usage |   |   |   |
| 4 | Water dispenser & Water |   |   |   |
| 5 | Security |   |   |   |

**Speaking Room Testing Venue Pricing**

**Payment:**

All payments will be made within 30 days of receiving an undisputed invoice from the vendor.

All invoices should clearly mention the following:

* Unique invoice number
* Name of the vendor (as registered with the British Council) along with address
* Date of issue of invoice.
* A clear description of the goods and/or services provided
* Value
* The rate of discount, if offered.
* Contact details of the vendor