



A. S. Hornby Educational Trust

Please complete the following form in full

Name of project team leader:	Date of application:
Institution:	
Contact details (mailing address and email address are essential, telephone number is optional):	

Title of project:
Nature of project:
Proposed start and end dates of activity: <i>(Distributing funds can take time, so it's best if you plan a project to run between January and October 2023)</i>
Objectives: <i>(What will have been achieved by the end of the project)</i>
Rationale: <i>(Please use no more than 500 words to describe the background to and need for the project)</i>



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Outline of project stages and timeline: *(add further rows below if needed)*

Dates	Description of activities	Duration

Who has advised you regarding this proposal? (e.g. name of local British Council representative / other):

Team members:

(Please give the names of institutions and individuals involved in the project as well as management roles and responsibilities of members of the team)

Team leader:

Name:

Institution:

Responsibilities:

Team members (add further rows if necessary)

Name:

Institution:

Responsibilities:

Name:

Institution:

Responsibilities:

Name:

Institution:

Responsibilities:

Partners:

(This can include donor, sponsor and mentoring individuals or organisations)

Organisation:

Providing:

Agreed by:



A. S. Hornby Educational Trust

The British Council will use the information that you provide for the administration of Alumni Grants on behalf of the UK based A.S. Hornby Educational Trust. The legal basis for processing personal data is that it is necessary to ensure that funds are being disbursed in accordance with the charitable aims of the Trust. We shall also share all this information in this application with the Hornby Trust.

The British Council complies with UK Data Protection Act 2018 and data protection laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website: www.britishcouncil.org/privacy. The British Council will keep your information for a period of 7 years from the time of collection. The Hornby Trust may keep your information for a different period.

Budget:

a) Local funding:

Description	Breakdown	Total cost	Comments
<i>e.g. Venue for workshop</i>	<i>e.g. 2 days</i>	<i>e.g. Free – but paid-for meeting room would cost £200 total)</i>	<i>e.g. Provided by University of X</i>

b) Hornby funding:

Description	Breakdown	Total cost	Comments
<i>e.g. Analysis of needs</i>	<i>e.g. 6 hours by research assistant @10 GBP per hour</i>	<i>e.g. £60</i>	

c) Other:



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Evaluation:

(Include measures for immediate evaluation (questionnaires, feedback forms, etc.) and for the assessment of longer-term impact)

When?	What?	How?

Please send your application to: Marta Brichova- Marta.Brichova@BritishCouncil.Org by **15 October 2022**

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